

Chaddleworth Parish Council

Minutes of the Parish Council Meeting held on Tuesday 7 March 2017

Councillors present: Cllr Murphy (Chair), Cllr Mills, Cllr Ballard, Cllr Mcallister, Parish Clerk K Lloyd and Cllr Clive Hooker District Councillor.
(Public-Jim Wilson and Lisa Renaut)

1. **Apologies** - None
2. **Declarations of Interest** – None.
3. **Co-option of Councillors** – Jim Wilson and Lisa Renaut joined Parish Council, both signed the Declaration of Acceptance of Office and the Clerk witnessed.
4. **Planning** – 17/00190/ADV The Ibex Inn – Five Finger board signs – Chaddleworth Parish Council
Cllr Murphy reported WBC had not put all the orange notices in the correct place from what was on the application. Cllr Murphy proposed to accept the quotation for the signage to be made, once the application was approved for £1,476.00 from Crescent Signs. All agreed. The Clerk asked for the quote to be forwarded.
Cllr Murphy
5. **Minutes of the meeting of 17 January 2017.** Cllr Mcallister proposed and Cllr Ballard seconded the minutes. Cllr Murphy signed the minutes.
6. **Open Forum**- un minuted

7. Finance

a) Bank Accounts

Balances on 7 February 2017

Parish Council	£6,715.20
Bakers Trust	£6,526.33
Reserve Fund	£159.16
Football Field	£1,311.60

b) Cheques to approve in meeting.

100408	Kim Lloyd (Parish Clerk) Feb & March	£730.08
100409	Mrs H Anderson (Litter picking)	£32.00
100410	Chaddleworth Village Hall	£25.00
100411	Mrs C V Stumm- Football Field Rent	£100.00
100412	Harvey Dawkins (Defib cabinet fitted)	£240.00
100413	Grahame Murphy – (Ibex Signage for planning, postage, maps, photocopying and Councillor book)	£255.77
100414	The Play Inspection Company (annual inspection)	£75.00
100415	Close Invoice Finance (Feb & March invoices)	£148.48
100416	K. Lloyd (back payment -see note *under budget)	£37.44

8. Budget for 2018-19

The Budget was discussed for 2018-19.

Village Hall – it was proposed by Cllr Murphy and agreed by all to increase the VH donation to £900 from £800 in 2018, due to the increasing costs of utility and maintenance costs to the hall. Cllr Murphy also asked everyone to promote the 100 Club which goes towards maintaining the VH.

***Clerks Salary Back pay from April 2016**

The revised National Pay Scales were released by National Association of Local Councils last year but were not received or noted at the time. Therefore, our Clerk is duly owed back pay as detailed in the finance section of £37.44 which is the inflation recommended rate of increase. All councillors present were in favour of this and it was noted there should be another rise in April 2017. Cllr Murphy proposed the Clerk goes up to align with Great Shefford Clerk payments of two Spinal Column Points in 2018 to point 28, all agreed.

Litter Picking -It was agreed by all to increase the litter picking rate to Mrs Anderson from £16.00 per month to £20.00 per month an increase of £1 a week in 2018.

Grass cutting – The Clerk reported the grass contractor had recommended 16 cuts in 2018 following last year's unpredictable climate, it was pointed out if the cut was not needed it would not be done it would be only weather dependant. The cost per cut would increase from £110 to £120 in 2018. After discussion it was agreed by all to obtain quotations from other contractors to ensure the parish is receiving a competitive rate. The Clerk will obtain quotations and report back.

Clerk

Elections – The Clerk reported this item should be increased to £2,000 as this is how much it would cost the Parish if the Parish was to hold an election if 10 electors wrote into the returning officer following a Councillors resignation. All agreed.

Defibrillator– The Clerk estimated an annual charge of £25.00 for the electricity to the cabinet.

The Clerk said she needs to look into a maintenance package on the defibrillator. Cllr Mills asked what the warranty was, the Clerk said it was 7 years, the Clerk said she would put together all the warranty information and maintenance package details for a forthcoming meeting to discuss. Cllr Murphy asked if it was covered by the insurance, the Clerk said it was for theft / vandalism. This was added to the insurance at no extra cost.

Clerk

Salt Bins – Cllr Ballard informed PC of the salt bin located in Glenn Miller Close this was added to the figure increasing if from £962 to £1,000 (note: PC are now responsible for the replacement and filling of bins) The total budget for 2018-19 is £19,175.

9. Chaddleworth Website update

The Clerk reported the website is now live, **chaddleworth.net**. The Clerk said she would add all agendas/minutes etc. to the website and add village events, it would not be used as a selling site or blog site, the Clerk also mentioned she would try to add seasonal pictures to the site.

A note had been added to the newsletter, and the Clerk asked all to add the link to their social platforms to help increase its google rankings.

10. Defibrillator installation update

The Clerk reported the Defibrillator is now installed. The Clerk is looking for Defibrillator sign age for the telephone box. The Clerk asked as a community we all check on the defibrillator from time to time, if flashing lights or the full circle shown on the defibrillator is not present, the Clerk must be informed as it maybe faulty. The Clerk had also put a note in the newsletter asking if anybody wanted CPR/Defib training as the Clerk spoke with Stephen Cartwright at SCAS who said they would do another training session at no extra cost.

11. School Children Shelter – GMC update

After discussion it was agreed to use concrete instead of slabs due to agricultural vehicles driven across the area. The Clerk was asked to contact the contractor to obtain a quote for concrete only. The Clerk said the works needed to be carried out in the new financial year as budgeted.

Clerk

12. S106 funds update - £3,206.00

Following frustrating on-going communications with WBC concerning how the parish could spend the S106 funds, Cllr Murphy had requested the full criteria on how the funds could be spent, following their refusal for the Ibex signage payment.

It was agreed by Cllr Murphy, Cllr Ballard and Cllr Mcallister following the last meeting via email communication to use the S106 funds towards the refurbishment of the Glenn Miller Playground. The Clerk was asked to help GMC Associates with the grant application to Greenham Common to try and match fund the S106 funds offered. The Greenham Common funds had a deadline of Friday 3rd March which was met.

The grant application was now approved by the good exchange and waiting offers.

Cllr Ballard and Claire Muir (GMC Associates) had met with three playground suppliers to obtain the best competitive quote. CJMServices was chosen.

13. Councillors Questions and Reports

Cllr Murphy reported Mr & Mrs Moss had handed in their notice and he had received a thank you letter from them thanking PC for their help in getting them their first home in St Andrews Close.

Saunders Wynn and Coventry Trust. – Two applicants were awarded towards school outings for £215.00 each.

School -Mary Harwood informed the SWC that St Andrews is being used for SATS tests and Parents evenings for Chaddleworth people in addition to 'ad hoc ' Meetings. It is being heated, cleaned and maintained although it was unlikely to be used as a school again unless there was an upsurge in children; she confirmed that the SWC owns all of the school and the land on which it stands. The only disbursement from the school would be to The Oxford Diocese for a past loan to build a new classroom. This would be in the order of £11,000. The grassed field to the east of the 'metalled' playground would be returned to the Oakash Estate. So if the school were to shut down and be sold all the monies would go to the SWC Trust.

14 Clerk Correspondence

- **Electoral Review of West Berkshire**– Views from Parishioners are being sought in this consultation. Consisting of a review on Numbers of Councillors elected, the Number of Wards, Councillor Number representing the wards, the boundaries, names of wards. The Commission is of a mind to recommend WB goes down from 54 to 42 District Councillors. Please get involved draw your own boundaries and have your say <https://consultation/lgbce.org.uk/>. Email your views reviews@lgbce.org.uk there is a notice on the notice board for further information Warding Arrangements
- **School Bus Fare from September 2017 to the Downs School**
It has been noted the school bus fare is increasing to £703.00 per year from this September if it is 'not' your closest school. PC had been informed that St Andrews Close and going west towards Botmoor closest school is King Alfred's in Wantage. All agreed how ridiculous this new ruling was and Cllr Murphy has written to the Newbury Weekly News and Cllr Richard Benyon MP with the concerns of splitting the village into two for school catchments and the high increase in the school bus fare.
- **Playground inspection Report**
The inspection was carried out in January and all was satisfactory, the Clerk reported a couple of findings on the chamfers for the junior climber. The Clerk contacted CJMServices who carried out the works to the climber in December who was very good and came back to re-work on the chamfers.
- **Post office**
The Clerk read out a letter from Carlos Pereira offering Post Office service in our village called outreach service. The clerk had emailed to the Ibex in first instance to find out if this was something they may be interested in the village shop. The Clerk said she will chase up and if the Ibex is not interested for their village shop, the Clerk will find out more from the Post Office and make it a future agenda item for discussion.
Clerk
- The Clerk reported Barclays had now confirmed that Cllr Ballard was now an authorised signatory.
- The Clerk reported Downland Volunteer Group had sent a letter thanking the parish for the £100 donation towards the handy bus.

15 Matters for future consideration

16 Date of next meeting - Tuesday 4 April 2017 at 7.30pm

Close