

Chaddleworth Parish Council

CLERK TO THE COUNCIL: Mrs Kim Lloyd

16 Nodmore

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Minutes of the Annual Parish Council Meeting held on Tuesday 6 June 2017

Councillors present: Cllr Murphy (Chair), Cllr Mills, Cllr Ballard, Cllr Mcallister, Cllr Wilson, Cllr Renaut, Parish Clerk K Lloyd.

1. **Apologies** – Cllr Clive Hooker – District Councillor.
2. **Declarations of Interest** – None
3. **Signing Declaration of Office – Vice Chairman** – Cllr Ballard Signed the Declaration of Office and the Clerk witnessed.
4. **Planning** - None
5. **Minutes of the meeting of the 1 May 2017 to be agreed, proposed and signed.** Cllr Ballard proposed and Cllr Mills seconded, Cllr Murphy signed the minutes.
6. **Open Forum**- un minuted
7. **Finance**
 - a) Bank Accounts

Balances on 5 May 2017

Parish Council	£12,176.30
Bakers Trust	£6,526.55
Reserve Fund	£159.16
Football Field	£1,311.60

b) Cheques already approved

100430	Came and Company Insurance	£340.84
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c) Cheques to approve in meeting

100431	Kim Lloyd (Parish Clerk)	£381.17
100432	Mrs H Anderson (Litter picking)	£16.00
100433	Chaddleworth Village Hall	£25.00
100434	Welford Residents Associates (S106 payment)	£3,216.58
100435	Mr Peter P Noll – Bus Stop.	£1,440.00
100436	S & S Management Services Ltd	£264.00
100437	Mrs V Strumm – Playground and Car Park Rent.	£200.00
100438	Crescent Signs (The Ibex signage)	£1,488.00

The Clerk reported an invoice had been submitted to Heads Farm for Sept 2016 to March 2017 for £510.00 for the 12 Acres Rent and since paid by bacs.

The Clerk was pleased to report the S106 Ibex Development payment of £3,216.58 had been received from WBC. Cllr Ballard Thanked PC for the funds donated from the S106 money towards the GMC Playground refurbishment.

The Clerk reported a VAT refund had been received for £1,544.61.

8. Audit

a) To approve the Annual Governance Statement 2016/17

The Clerk reported the internal audit had been carried out, and was pleased to inform PC that there are no matters that were needed to draw their attention. The records have been well maintained and all information was provided to conduct the audit. The arrangements in place appear to be working well and provide an open and transparent process for Electors and Council Taxpayers to satisfy them that the Council acts in the interests of parishioners.

The Annual Governance Statement was approved and signed by Cllr Murphy and the Clerk.

b) To approve the Accounting Statements 2016/17

The Accounting Statements was approved and signed by Cllr Murphy and the Clerk.

Parish Council Thank David Coffield for carrying out the Parishes internal audit.

9. The Ibex Signage update

Cllr Murphy

Cllr Murphy was pleased to announce to PC 'previously through email' the planning application had finally been approved by WBC. Cllr Murphy had previously obtained three quotes, one from a firm in Wokingham and another from Wiltshire County Council (they were both a lot more!) It was agreed from each Councillor through email to choose the local, cheaper company 'Crescent Signs' at a cost of £248.00 per sign plus VAT a total of £1,488.00. The Clerk reported she had received the invoice and a cheque was signed in the meeting. Cllr Murphy said he would collect the signs on Thursday 8 June from Newbury. The Clerk was asked to contact Peter Noll for a quote to erect the signs and to arrange a meeting with Cllr Murphy to discuss the locations of each sign.

Clerk/Cllr Murphy

10. War Memorial Waste Bin or Dog Waste Bin

The Clerk previously contacted WBC to empty the overflowing waste bin in the war memorial which had been overfilled with dog waste. The Clerk reported the bin does not currently feature upon their schedule and therefore is not routinely emptied by Veolia on behalf of WBC. However, as it was overflowing it has been emptied upon this occasion as a good will gesture. It is also possible that it has been emptied by Veolia crews in the past by mistake. The only litter bin in Chaddleworth which features upon their schedule is adjacent to the primary school.

They also noted that the bin contained a significant amount of dog waste. Their contractor Veolia will not empty the litter bin but can provide the Parish Council with a quote if required.

The Clerk suggested moving the dog waste bin from the top of the steps off Main Street as there was another dog waste bin next to the playground, Cllr Murphy was reluctant to move the dog waste bin and proposed to have a third bin. After a full discussion all agreed to have a third dog waste bin, it was then discussed, if the litter waste bin was still required in the War Memorial area. After full discussion it was agreed to keep the waste bin for the foreseeable to see if it is used for litter as before

it appeared to be used for dog waste. The Clerk was asked to order a dog waste bin. The Clerk will inform WBC to obtain their approval on the location. Cllr Mills and Cllr Murphy said they would fit the dog waste bin. The Clerk reported the cost for a dog waste bin would be around £300 and to empty per annual is around £40.00 a year.

Clerk

11. School Governor Representative

In our Annual PC Meeting Cllr Renaut had agreed to be the PC representative for the School. The Clerk asked Mary Harwood for the meeting details for Cllr Renaut but then to find out from Mary the Full Governing Body is much smaller than it used to be and current legislation dictates how it is set up and what the constituencies are.

As a Church School Federation they have 3 Foundation Governors who have to be regular church members. In addition there is 1 Local Authority Governor, 1 Head Teacher Governor, 1 x Staff Governor and 2 x Parent Governors. In addition they may have up to 4 x Co-opted Governors who are appointed by the Governing Body and are selected because they bring particular skills sets that are not present on the Governing Body i.e. one of the Co-opted Governors is a Finance expert and another is a Health & Safety, Risk Assessment expert. However, they are about to have a Co-opted Governor vacancy.

Cllr Renaut said she was happy to be a representative for PC but felt she could not commit to becoming a Governor at this present time with other commitments and the commitment to the Parish Council. Cllr Murphy said he would let Mary Harwood know and ask Mary to remain the representative for PC.

Cllr Murphy

12 Councillors Questions and Reports

Cllr Mcallister asked to minute a note to let people know he has now taken over from Michael Pooley as the 'Rights of Way' representative. It was also noted to add a piece in the Chadd newsletter.

Clerk

Cllr Wilson raised the matter of the dip in the road outside the Ibex, after discussion it was agreed to ask the Clerk to contact Highways to send someone out to survey the road from Desert Orchid Stable to the T-junction for road subsidence.

Clerk

Cllr Ballard asked the Clerk about the hedge cutting that had been already discussed with Peter Noll opposite the new bus stop area in Sheephouse way. The Clerk will chase Peter Noll to carry out the works.

Clerk

Cllr Ballard also reported the left-hand side of the new bus shelter concrete had a ridge which was leaving a puddle when raining; the Clerk will contact Peter Noll.

Clerk

Cllr Murphy reported he had requested a Red Ensign Flag for Merchant Navy Day on 3rd September 2017, when the British Merchant Navy flag will be flying ashore and in our Parish to help raise public awareness of our island nation's dependence on seafarers and shipping.

Cllr Murphy

13 Correspondence -None

14 Matters for future consideration -None

15 Date of next meeting - Tuesday 11th July 2017 at 7.30pm (TBC)

(NO MEETING IN AUGUST)

Close-8.30pm