

Chaddleworth Parish Council

CLERK TO THE COUNCIL: Mrs Kim Lloyd

16 Nodmore

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Minutes of the Parish Council Meeting held on Tuesday 3 October 2017

Councillors present: Cllr Murphy (Chair), Cllr Ballard (Vice Chair) Cllr Mills, Cllr Wilson, Cllr Renault, Parish Clerk K Lloyd and Cllr Clive Hooker District Councillor.

1. **Apologies** - Cllr Mcallister,
2. **Declarations of Interest** - None
3. **Open Forum- un minuted**
4. **Planning** –None
5. **Minutes of the meeting of the 5 September 2017 to be agreed, proposed and signed.**
Cllr Wilson proposed and Cllr Ballard seconded that the minutes were a correct representation of the meeting, Cllr Murphy signed the minutes.
6. **Finance**
 - a) Bank Accounts

Balances 7 September 2017

Parish Council	£6,003.66
Bakers Trust	£7,036.99
Reserve Fund	£159.16
Football Field	£1,261.71

b) Cheques to approve in meeting

100454	Kim Lloyd (Parish Clerk)	£381.17
100455	Mrs H Anderson (Litter picking)	£16.00
100456	Chaddleworth Village Hall	£25.00
100457	Autella Payroll Services (July, Aug, Sept)	£38.40
100458	Keeps Printing	£80.00
100459	S and S Management	£264.00

The Clerk reported £8,500; the remainder of the Precept had been paid into the PC account on 2 October.

Glen Miller Contribution: The Clerk asked if PC would like to raise a cheque towards the insurance contribution for the Glenn Miller playground as set in the budget. Cllr Murphy asked the Clerk if a receipt had been received from the Management Company showing an explanation of where the money is spent. The Clerk reported she had not received prove of expenditure. Cllr Ballard said he would contact the management

company. Cllr Murphy proposed to wait for an acknowledgment showing where the money is spent before contributing, all agreed. **Cllr Ballard/Clerk**

Annual Return: The Clerk reported the Annual Return (year ending 31 March 2017) had been returned from Mazars external auditors and was satisfactory. The Clerk had not yet received the invoice. The Clerk will add the completed statement to the website. The Clerk also mentioned Mazars contacted the Clerk as the Defibrillator had been missed off the Asset Register. The statement was returned to the Clerk and the Clerk amended and returned the statement to Mazars. The Clerk was not sure if this would incur an extra charge and will wait for the invoice.

7. Grass Mowing quotes review

The Clerk previously emailed PC two quotations.

The Clerk said she had contacted local Clerks to find out who they used and also followed this up with an internet search of local contractors.

The three most competitive quotes were as follows.

Quote 1 - GMG Services based in Hungerford had offered a grass cut for £75 per cut. For a regular grounds maintenance which would include mowing and the hedge cut (off Main Street by the steps) incl. weed/moss treatment, blowing paths and village hall external window cleaning would be £85 per visit carried out over 16 visits (Total £1,3600.). Cllr Wilson raised the question of what would be done in the months of January and February as listed on the quote. The Clerk said she will ask clarification on what work would be carried out in these two months.

Quote 2 – Scofell Landscapes quoted £102.50 per cut, £250.00 to cut the hedge, £150 to remove the weeds from play area being a total of £2,040.00 for 16 cuts.

Quote 3 – M & C Landscapes quoted £70 per cut and £15 per person per hour for additional works.

The Clerk also received a reference for GMG and reported the customer service appeared very good.

The Councillors had reviewed the websites for GMG and Scofell and after full discussion and not knowing too much about M & C landscapes apart from the Clerk knowing they did the contract for Boxford it was decided to employ GMG to carry out the village ground works for the next financial year, this was following confirmation on the question of what works would be done in Jan/Feb.

The Clerk said by employing GMG the saving on mowing alone would be £560.00 for next year.

The Clerk will contact the current contractor to give notice after this year's final cuts and invite GMG from next year. **Clerk**

8. Councillors Questions and Reports

Village Hall - Cllr Ballard reported following the last village hall committee meeting that the roof needed maintenance, a survey from the insurance company would be obtained with more detail.

Cllr Ballard said more bookings are needed to keep the village hall maintained and if anyone had any ideas to please contact the village hall committee.

Air Source in affordable homes

Cllr Mills raised concern over the number of affordable housing in the village that had no air source heating installed. The number of elderly still having to use solid fuel is not acceptable. Cllr Mills reported that Norris Lane never had the air source heating installed and felt PC needed to inform Sovereign housing to find out why and when it is likely to be installed as many Sovereign houses in the village had air source installed over two years ago. **Cllr Murphy and the Clerk** will send an email to Sovereign.

Cllr Murphy reported he had attended the last **Patients Representation Group (PRG)** meeting; some of the points raised are as follows:

- Bicycle racks and dog hooks are to be installed at the surgery.
- From donations to the surgery (the latest one being £5,000) will be used to help pay for an automatic door opening/closing system.
- 'Ted' who has served the practice in a voluntary role for many years has been nominated for the Life Time Service Award.
- Dr Wardle is retiring in March.

Cllr Murphy reported 5 applications had been awarded in total of £1,249 from the **Saunders and Wynn Educational Foundation**.

9. Clerk's Correspondence

The Clerk asked if anyone would like to attend the CCB AGM on 19th October at Shaw House. Cllr Wilson said he would attend and Cllr Ballard said he may join him.

Cllr Wilson said he would let CCB know he was attending. PC thanked Cllr Wilson.

Cllr Wilson

Following discussion on invitations to the District Parish Conference being held on the same evening in November as the next PC meeting, the November PC meeting was agreed to be held a week later on Monday 13th November. The Clerk also reminded PC the November meeting will be preparation of the budget to complete and set the precept ready for the December meeting.

10. Matters for future consideration

11. Date of next meeting - Monday 13 November 2017 at 7.30pm

Close 8.50pm