

# Chaddleworth Parish Council

CLERK TO THE COUNCIL: Mrs Kim Lloyd

16 Nodmore

Chaddleworth, Berkshire RG20 7ES

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## Minutes of the Parish Council Meeting held on Monday 11 December 2017

**Councillors present:** Cllr Murphy (Chair), Cllr Ballard (Vice Chair) Cllr Mills, Cllr Wilson, Parish Clerk K Lloyd.

1. **Apologies** - Cllr Mcallister, Cllr Renaut and Clive Hooker- District Councillor
2. **Declarations of Interest** - None
3. **Open Forum- un minuted**
4. **Planning –Ref. 17/03092/FULD North Farm Stud, North Farm, North Fawley**  
Change of use of lean to tack room to a residential accommodation.  
Cllr Murphy spoke to the applicant and explained to PC the reasons of change of use, after full discussion Cllr Murphy proposed to support the application -All agreed. Clerk
5. **Minutes of the meeting of the 13 November 2017 to be agreed, proposed and signed.**  
Cllr Ballard proposed and Cllr Mills seconded the minutes to be a correct representation of the meeting. Cllr Murphy signed the minutes.
6. **Finance**
  - a) Bank Accounts

### Balances 7 November 2017

Parish Council	£12,588.92
Bakers Trust	£7,036.99
Reserve Fund	£159.16
Football Field	£1,261.71

### b) Cheques to approve in meeting

100467	Kim Lloyd (Parish Clerk)	£381.19
100468	Mrs H Anderson (Litter picking)	£16.00
100469	Chaddleworth Village Hall (Hire and donation)	£825.00
100470	Welford Residents Company Limited (donation)	£250.00
100471	The Downland Practice (Handy-bus donation)	£100.00
100472	Chaddleworth PCC	£200.00
100473	GMG Services Ltd	£55.00
100474	Autela Payroll Services	£38.40

7. **Update following meeting - discussion on a possible 'Outreach Post Office'**

The Clerk, Cllr Murphy and Michael Pooley met with the agent from the Post Office on 29<sup>th</sup> November. The Post Office could provide a weekly session in the village hall for two hours to provide the following service.

**Banking:**

- Online Banking (Chip & PIN) – Cash Deposits, Withdrawals, PIN Change, Balance Enquiry, Post Office Card Account.
- Enveloped Cheque Deposits

**Bill Payments:**

- Electricity Keys Top-Up / Quantum Gas Card Top-Up
- Bill Payments – Automated and Method of Payment is by Cash or Card
- Gift Cards
- Budget Card / Pre-paid Card
- Postal Orders
- Charitable Donations

**Financial Services:**

- Post Office Savings Products – Deposits (by Cash or Card)
- Cash ISA & Investment ISA – Top-Up Payment (by Cash or Card)

**Government Services:**

- Post Office Card Account – Card Management / Emergency Payments / Replacement Cards
- Environment Agency Fishing Licences

**Postal Services:**

- 1<sup>st</sup> & 2<sup>nd</sup> Class Royal Mail
- British Forces Post Office (up to 2kg & over 2kg)
- Articles for the Blind – Inland & International
- Inland Home Shopping Returns
- Inland & International Royal Mail Signed For
- Inland Royal Mail Special Delivery Guaranteed by 9 a.m. / 1 p.m.
- Inland Medium & Large Parcels
- International Airsure
- International Airmail & Surface (Small Packets, Letters, Postcards & Printed Papers)
- Parcelforce Worldwide Express 24 & 48
- All Postage Labels (except International Economy)
- Redirection – Business & Social / Inland & International

**Stamps:**

- 1<sup>st</sup> and 2<sup>nd</sup> Class Stamps ; 1<sup>st</sup> & 2<sup>nd</sup> Class Large Letter Stamps
- 1<sup>st</sup> Class Book of Stamps (6 & 12 & 100)
- 2<sup>nd</sup> Class Book of Stamps (12 & 100)
- Royal Mail Special Delivery Guaranteed by 1 p.m. / Royal Mail Signed For Stamps
- Christmas Stamps (Sheets & 1<sup>st</sup> & 2<sup>nd</sup> Class Stamp Books))
- Ordinary Stamps

**Telephony:**

- All Mobile Card E-Top Ups
- All Mobile E-Vouchers
- £5 Phonecard
- E-Top Up Refunds

**Travel:**

- Travel Money Card – Top-Up (various currencies)
- Moneygram (*see In-Principle Decisions slide for further details*)

A phone line would be installed in the hall; this would be at no cost to the Parish.

An advert has been placed on the Post Office website 'RunA Post Office'. This advert is for agents who already operate a Post Office to apply. The advert is for three months. The agent had already said that one Post Office agent said they could do it, but it would have to be on a Thursday afternoon. The Clerk will keep PC and the VH committee informed of further communication with the Post Office agent.

#### **8. Councillors Questions and Reports**

Cllr Mcallister who was not present in the meeting, had sent an email to the Clerk reporting he had cleared the footpath beside Chapel Cottage to the field, the inner stile is quite rotten especially the step and needed to be removed, there is a new fence and a new stile less than a yard away. Cllr Mcallister suggested speaking with the new owner's concerning the rotten step when they move in.

**Cllr Mcallister**

Cllr Mills reported tree branches had fallen in the Churchyard onto graves due to the heavy snow. Cllr Mills asked to check Steve Poole was aware of this.

**Clerk**

Cllr Mills reported the grips needed attention along Hangman Road. Cllr Murphy said he had chased WBC concerning the grips at 2 Arce Dairy without success, Cllr Murphy said he would put together an email to WBC requesting again that they are cleared.

**Cllr Murphy**

A discussion took place concerning the subsidence in the road outside the Ibex following WBC not repairing it due to budget cuts. It was asked again why the £28,000 of the CIL/S106 money paid to WBC from the Ibex developer could not be spent in our village. Cllr Murphy said he will contact Cllr Clive Hooker our District Councillor to ask to set up a meeting with WBC to find out why this money cannot be used.

**Cllr Murphy**

#### **9. Clerk's Correspondence**

30 Nodmore –

The Clerk reported an email had been received back from Sovereign concerning 30 Nodmore following a request to put back the double gated access and driveway. The Empty Homes Team have returned it back to pedestrian access only, because to keep it as a driveway would mean installing and maintaining a hard standing to prevent the ground from degrading and becoming a hazard. The double gated access would have been an unauthorised alteration by the previous resident and said they would be leaving this property in its current state. – The Clerk to contact Sovereign again

**Clerk**

Thank you! –

The Clerk read out two Thank you letters, one from the VH committee thanking PC for the annual donation of £800.00.

The other was a resident from Glenn Miller Close saying they were very pleased to see that the parish has provided good support to the Close, making a positive difference to them highlighting the new school bus hard standing area and the new playground equipment, **Thanks** in the letter was given to **Cllr John Ballard** and **Clair Muir** for their time and efforts. Cllr Ballard also thanked the Clerk for helping with the grant application and playground contractors.

Playground –

The Clerk reported the external playground inspection was booked in for March/April.

#### **10. Matters for future consideration -None**

#### **11. Date of next meeting - Tuesday 9 January 2018 at 7.30pm – Close.**

**Chaddleworth Parish Council wishes all a  
Merry Christmas and Best Wishes for the New Year.**