

Chaddleworth Parish Council

CLERK TO THE COUNCIL: Mrs Kim Lloyd

16 Nodmore

Chaddleworth, Berkshire RG20 7ES

Tel No.: 07867 310121

E-mail: clerk@chaddleworth.net

Minutes from the meeting on 13 November 2018

Present : Cllr Murphy (Chair), Cllr Wilson (Vice Chair), Cllr Ballard, Cllr Mills, Cllr Mcallister, Clerk K Lloyd, and Cllr C Hooker District Councillor (2 members of the public attended the meeting)

1. Apologies - None

2. Declarations of Interest- None

3. Open Forum- un minuted

The Village Hall Committee's AGM is on 27th November. If anyone has any ideas on raising funds for the village hall roof, please contact Michel Pooley.

4. Planning – 18/02650/HOUSE - 15 Glenn Miller Close

Single story front and rear extensions.

After a full discussion, it was agreed that there was no objections' to this planning application.

5. Minutes of the meeting of the 2 October 2018 to be agreed, proposed and signed.

The Clerk amended the minutes following an inaccuracy. The Clerk reported it was £1.24 million that had been received to date and not 21,000 from the new green bin waste system this inaccuracy was raised to the Clerk by the district councillor before the meeting. The Clerk amended the minutes of 2 October 2018.

Cllr Mcallister then proposed and Cllr Mills seconded the minutes to be a true representation of the meeting and the Chairman signed the minutes.

6. Finance

a) Bank Accounts

Balances 7 September 2018

Parish Council	£17,675.79
Bakers Trust	£7,607.69
Reserve Fund	£159.16
Football Field	£1,261.71

b) Cheques approved between meetings

100524	The Royal British Legion (2 x poppy wreaths)	£50.00
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c) Cheques to approve in meeting

S/O	Kim Lloyd (Parish Clerk)	£402.35
S/O	Mrs H Anderson (Litter picking)	£20.00
S/O	Chaddleworth Village Hall	£23.00
100525	GMG Services & Solutions Ltd Fence work	£719.00
100526	Vale Press (Oct newsletter)	£85.00

The Clerk passed a letter addressed to Barclays for signatory to transfer £2,000 from PC account into the Reserve account.

7. **Norris Lane footpath update**

A reply was received from Brightwalton Stud who were open to suggestions on the matter; unfortunately they were not available to attend the PC meeting.

The Clerk raised a comment from a resident that reported the erosion of the road is due to the number of deliveries.

After a long discussion, Cllr Clive Hooker (district councillor) said he would discuss the matter with WBC and try to help CPC find a solution. Cllr Murphy said this problem has taken up a considerable amount of the PC's time over many months and we are beginning to feel quite helpless. Anything Cllr Hooker could do to find a solution to this would be very welcome indeed. On-going.

8. **Home to School Transport update**

Cllr Murphy is writing to CEO at WBC with a formal complaint, if we do not get a result from this Cllr Murphy had been informed to contact the Ombudsman . Cllr Murphy asked PC for agreement; PC voted unanimously that if no result can be reached with WBC to write to the Ombudsman. – On-going.

Cllr Murphy

9. **S106 Contributions update**

Cllr Murphy reported on attending the district conference he had spoken to someone at WBC who explained why the S106 contributions could not be paid directly to our parish. The contributions are not paid directly to the parish but paid to serve the parish; for example the Library contribution would be paid to the Newbury Library that serves our parish. Cllr Murphy said now this had been explained in more detail it was clear the only funding the parish could obtain was the open space contribution which was already used for the Glenn Miller Playground. WBC also said the transport contribution would be used towards the road work outside the Ibex scheduled to be done next year, which was a matter previously raised to highways by CPC. ***This Item is closed.***

10. **Playground Fence Posts and Bark update**

The fence posts had been replaced. The access work required a small tree to be felled. Cllr Murphy proposed PC replace the tree elsewhere in the area. After a full discussion parish council agreed it would be a good opportunity to plant another tree and dedicate it to Neville Paterson and Derrick Hill who were both long serving Members of the Parish Council and Village Hall Committee and were involved in both the Play Area and the Football Field. Cllr Murphy said he would write to the families to ask for their blessing.

The Clerk reported GMG had visited twice in the last three months; the service agreement was for one visit in Aug, Sept, and October. The Clerk spoke to GMG and this was rectified by not paying the October invoice of £170.00 which brings us back to

budget. The Clerk reminded council and GMG the service agreement was agreed for 2 years for a total of 16 visits a year (1 visit in Aug, Sept, Oct, Nov, Jan, Feb the remainder being 2 visits.) this was the budget for grass mowing. GMG however said they think the area will look tired if only one visit is to be carried out from August to October. The clerk will speak to GMG. PC agreed GMG are showing good workmanship and customer care

Clerk

Cllr Mills said around £60.00 for the bark to top up the play climbing area, transport would be on top. It was agreed to leave the bark top up until the spring.

It was also discussed to ask GMG for a quote to clean all the signage situated in the 30mph zone within the parish.

Clerk

11. Green Bin Waste Charge

Cllr Murphy brought to PC attention the small print within the letter concerning the new Green Bin Waste charge; you could pay £25 for 6 months instead of £50 for the whole year.

12. Colour Chaddleworth Newsletters

The editor asked if PC would discuss an increase in the costs for up to 4 editions of the newsletter to be printed in colour. The editor said good feedback was received from the colour newsletters as he felt the colour brings various articles to life. The colour editions was suggested for Christmas, the Easter egg hunt, Fetes and the Harvest Auction with colour photographs. The Clerk said the budget would increase to an extra £240.00 a year. After full discussion it was agreed to give a maximum of 4 colour prints a year. The Clerk will amend the budget.

13. The Budget.

- **Review of current account year expenditure**

Items that are over budget are-

Village maintenance £280 over budget which was for the re-positioning of the Ibex signage at £380.00.

Village Hall an extra £8.00 over budget due to setting up standing order payments halfway through the year. *PC approved this extra payment.*

Grass mowing was over budget by £430.00 due to making this payment to the previous contractor for backdated unpaid invoices.

War Memorial an extra £80 over budget due to the hedge being cut for £230.00.

The original budget was set to £18,714 the total expenditure 'estimated' to March 31st 2019 is £12,191 – under budget by £6,523.

- **Review Budget for 2019/20 and to make amendments if required**

Newsletter budget was raised to £1,175 for the additional colour print.

Grass Mowing was raised to £2,000 in mind of the visits being increased and extra work.

Village Maintenance was raised to £500 from £100.

The revised budget is set at £20,352.

- **To discuss and approve the Precept for 2019 (deadline Jan 30th)**

It was agreed to set the precept at £15,500.00 as per last year.

- **To set the 2020/21 Budget (20/21 Budget can be completed in Jan/Feb meeting if time does not permit)**

The budget for 20/21 will be set in December or January meetings.

14. Councillors Questions and Reports

Cllr Ballard reminded PC to check salt bins; the Clerk will add salt bins to the agenda for the December meeting.

Cllr Mcallister (PC ROW rep) raised concern that the style in the ROW footpath next to Chapel Cottage had become dilapidated and needed to be removed. The Clerk was asked to write to the owner of Chapel Cottage to bring it to their attention before any work was to be done.

Cllr Mcallister also reported the hedge belonging to 10 long row had become overgrown, it was starting to encroach on the view when pulling out onto the road. The Clerk was asked to write to the resident. **Clerk**

15. Clerk's Correspondence

The Clerk reported the Bakers Trust Annual Return was completed.
Income – 1,021 Spending - £450

The Clerk reported the affordable housing waiting list was currently being updated by contacting everyone on the list to find out if they still wanted to remain on the list.

16. Matters for future consideration

Village Hall Roof fundraising
Salt Bins ready for winter.
To set Budget 20/21 – Dec or Jan Meeting.

17. Date of next meeting - Tuesday 4th December 2018 - Close