

Chaddleworth Parish Council

Clerk to the Council: Mrs Kim Lloyd
07867 310121
clerk@chaddleworth.net

MINUTES

TUESDAY 3 DECEMBER 2019 – 7.30PM IN THE VILLAGE HALL

Present: Cllr. Murphy (Chair), Cllr. Ballard (Vice Chair), Cllr. Mcallister, Cllr. Homersham, Cllr. Beard, Cllr. Mills and the Clerk Mrs K Lloyd. No members of the public present.

1. **APOLOGIES RECEIVED**

No apologies received.

2. **DECLARATIONS OF INTEREST ON AGENDA ITEMS.**

No declarations of interest received.

3. **OPEN FORUM**

4. **PLANNING APPLICATIONS RECEIVED.**

No Planning Applications received at time of publishing agenda.

Decision Notices.

Barn 80M South East Of, Manor Farm.

19/01392/FULD Section 73A: Variation of Condition 2 - Approved Plans of planning permission
West Berkshire Council granted planning.

19/01621/LBC2 Section 19: Variation of Condition 3 - Approved Plans of previously approved application (15/03200/LBC2): Adaptation and change of use of existing building to provide two dwellings with associated work spaces and garaging. Demolition of existing storage building.
West Berkshire Council granted both planning applications.

5. **MINUTES OF THE LAST MEETING.**

Cllr. Beard raised three comments.

After discussion, it was agreed to remove the word 'un-minuted' from the agenda 'Open Forum' item.

Cllr. Beard said that in the last meeting he said under the item of the budget of 'Councillor Expenses' that it was agreed if councillor expenses were claimed, it could be taken from the contingency fund if needed. The Clerk said she had not heard Cllr. Beard say this in the last meeting. After discussion, it was agreed to add to the minutes of the last meeting.

Cllr. Beard asked why the link for the good exchange was added to the minutes when the link was not mentioned in the meeting. The Clerk felt the minutes is good to use as a tool to get the message out there and including the link for the good exchange shows people how to donate, if this helps raise money for the village hall roof then surely this is a good thing.

All agreed that this did no harm and if it aids to more donations then it should be left in.

Members then **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on 5 November 2019.

6. **NORRIS LANE POT HOLES**

In the last meeting, Cllr Ballard raised the question to the member of public to contact a solicitor to read the property deeds to find out the legal status and find out if anything further can be done.

From this a copy of the deeds from one of the residents was emailed to the parish council. The Parish Council had never seen the deeds before. From reading the deeds it is clear that the responsibility for repairs lies with the residents including Sovereign Housing Association. The Members of Council agreed the residents must get together as a group and decide what to do. The Parish Council do not think they can do any more to help.

7. SID UPDATE /SPEEDING IN NORRIS FIELD

Cllr. Mcallister reported he would be carrying out a SID operation in the coming weeks.

8. STILE –CHAPEL COTTAGE

The Clerk reported that someone from the Rights of Way at West Berkshire Council (WBC) visited site and reported the finding not to be a risk to the public. It was questioned by the members of the Parish Council if they had looked at the right stile in question. The Clerk was asked to contact WBC again and ask for another visit but this time to meet with Cllr. Murphy on site.

ACTION: CLERK

9. OAK TREES, MAIN STREET

Cllr. Murphy reported that SSE had visited the trees and agreed one of the trees was touching the SSE power cables. They would carry out the work in due course. The other trees were touching British Telecom cables and from his advice BT would not do anything until the lines were broken.

10. OVERHANGING TREES NEXT TO THE SCHOOL

Cllr. Beard had spoken to the school and it was confirmed the trees were on Sovereign land. Cllr. Beard took pictures and the Clerk emailed Sovereign who had acknowledged the email but didn't report on when they would visit site and cut the trees.

Cllr. Mcallister reminded the members of the Parish Council that he would clear the overgrowth from the sign at the bottom of school road.

11. PLANTING ADDITIONAL TREES IN THE PARISH

One of the Parish Councillors had suggested an initiative to plant a substantial number of trees in the Parish to help offset our carbon dioxide output. All Members of Council agreed. The question is where to plant the trees, as there is very little Parish Council land available.

It was agreed for Cllr. Murphy to write to the land owners, and perhaps the golf course and Welford to ask if the Parish Council could get funding, would they allow planting on areas of their land. Cllr Ballard asked if there would be any further cost to the Parish Council to maintain the trees. Cllr. Murphy said there would be no further costs.

Cllr. Murphy

12. DETRITUS LEFT IN SKITTLE ALLEY

A contractor from SSE visited site and cleared all the detritus.

13. WORLD WAR 2 MEMORIAL STONE

Cllr. Murphy reported the stone was in need of re-carving as the names were becoming hard to read. Cllr. Ballard said he could pressure wash the stone, and Cllr. Mills said he had the paint, but sealing it would be the challenge. Cllr. Murphy said it must be 20-30 years ago when it was last cleaned. It was then agreed to clean the stone in the spring. Cllr. Murphy had a picture on file of the names on the stone.

14. WAR MEMORIAL GARDEN HEDGE QUOTE

The quote was discussed from GMG and it was agreed it was a little more than thought. Cllr. Mills kindly said he would trim the hedge, Cllr. Ballard said he could help and Cllr. Homersham said she could remove the cuttings if needed. Cllr. Mills said he would speak with the Gardener for Chaddleworth House to ask if he would not mind collecting and disposing of the cuttings.

ACTION: Cllr. Mills.

15. FINANCE

a) Bank Accounts

Balances on 7 November 2019

Parish Council	£20,258.56
Bakers Trust	£5,628.21
Football Field	£1,211.82

b) Payments approved in between meetings.

100575	The Royal British Legion (poppy wreaths)	£50.00
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c) Payments to be approved in meeting.

S/O	Kim Lloyd (Parish Clerk) 25 DEC 2019	£429.78
S/O	Mrs H Anderson (Litter picking) 25 th NOV 2019	£20.00
S/O	Chaddleworth Village Hall 25 th NOV 2019	£23.00
800001 (1 st Metro Cq)	GMG Services & Solutions (Oct 2 visits, plus new recreation field gate)	£840.00

To note, the Clerk said the annual donations will be paid in January 2020 as she wanted to be sure all bank changes were satisfactory before sending donation cheques.

The Clerk said she would add the agenda item to agree on the amount to move into the Metro 'Reserve Account' in January's meeting.

16. WEST BERKSHIRE CLIMATE CONFERENCE

Cllr. Ballard spoke of his thoughts and asked questions regarding how the parish could help in the climate crisis. Cllr. Ballard asked Cllr. Beard for more information on available grant criteria. Cllr. Beard was waiting to hear what West Berkshire Council's view was on what Parishes could do to help.

17. COUNCILLOR QUESTIONS AND REPORTS

Cllr. Ballard reported he attended the Village Hall AGM. The Treasurer Chris Jordon thanked all for their donations towards the roof fund. Replacing the lighting to LED was discussed to reduce further costs. Bottle banks were discussed as an option instead of the one bin being used; this would help with recycling as at present everything is thrown into one bin.

Cllr. Ballard gave some ideas on how the School could be utilised if it was not used again.

Cllr. Ballard asked all the Councillors to please ensure they email **everyone** on the Parish Council regarding Parish Council business.

Cllr. Beard passed each member of the Council and the Clerk a draft version of the Charitable Trust: Model Trust Deed (the Poor's Land Constitution) to read before the next meeting which was agreed to be held on Tuesday 21 January 2020 at 7.30pm.

Cllr. Ballard asked for Cllr. Beard to email the full version to the Members of Council and the Clerk before the next meeting as Cllr. Beard said he had removed some items that were not relevant in the trust deed from the version that was handed out in the meeting.

ACTION: Cllr. Beard.

18. CLERK CORRESPONDENCE

No further Clerk correspondence to note.

19. MATTERS FOR FUTURE CONSIDERATION.

None.

20. DATE OF NEXT MEETINGS.

The next Parish Council meeting will be on Tuesday 7 January 2020.

The Poors Land Fuel Allotment' (PLFA) meeting was confirmed for Tuesday 21st January 2020 at 7.30pm.

Closed: 9.05pm.