

CHADDLEWORTH PARISH COUNCIL

Clerk to The Parish Council: Mrs Kim Lloyd

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MINUTES

TUESDAY 6 OCTOBER 2020 at 7PM. THIS WAS A REMOTE MEETING USING ZOOM.

Cllr's Present:

Cllr. Murphy (Chair)

Cllr. Ballard (Vice Chair)

Cllr. Mcallister

Cllr. Wilson

Clerk: Mrs K Lloyd

Members of the Public: 2.

The Clerk announced this meeting will be recorded for minute purposes and the recording will be deleted once the minutes are approved.

1 APOLOGIES

Cllr Mills cannot attend remote meetings due to not having the resources.

Cllr. Hooker, District Councillor sent his apologies.

2 DECLARATIONS OF INTEREST

No Declarations of Interest were raised.

3 MINUTES FROM PREVIOUS PARISH COUNCIL MEETING

Members then **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on Tuesday 16 September 2020

4 PUBLIC QUESTIONS

None raised.

5 PLANNING APPLICATIONS RECEIVED

No planning applications received.

6 FINANCE

Members then **RESOLVED UNANIMOUSLY** to approve the October payments as shown in Appendix 1.

The 2020/21 Cashflow was noted.

The Budget vs Expenditure to date was reviewed and nothing further to note.

(All finance documents emailed to members of the Parish Council before the meeting)

7 BANK ACCOUNT – ONLINE BANKING

The Clerk reported when looking into moving the Parish Council accounts to online banking due to the Covid19 implications. Metro Bank charge a fee for this service. The Clerk said she is looking into options and will report more in the next meeting.

8 PLAYGROUND

Cllr. Murphy reported he had not heard from the contractor for instructions on the delivery for helping to store the timber. The contractor had said he would do the work this coming weekend. The Clerk said she would chase the contractor the following day.

The Clerk mentioned one of the notices asking not to use the climbers had been removed from the Playground and asked if the climbers should be taped off in the meantime.

Cllr. Murphy said he would tape the climbers off.

The Clerk said she is obtaining quotes for quarterly playground equipment inspection checks and said a review of the insurance policy is required. Cllr. Mcallister offered to inspect the playground equipment once a month at no charge. The Clerk said this is something that Cllr. Mills used to do, and the Clerk and members Thanked Cllr. Mcallister. The Clerk will forward playground check sheets to Cllr. Mcallister to document, so the Clerk can keep on file.

Cllr. Ballard proposed more funds need to be saved for future playground expenditure. The Clerk said to propose this in our budget meeting in December.

ACTION: Clerk/Cllr. Murphy

9 VILLAGE HALL CAR PARK RE-SURFACE

It was reported that the works were carried out in the car park. On inspecting the ground all members agreed it is not left as an acceptable level and looks unfinished.

Cllr. Murphy had contacted the contractor to discuss but had no response. No payment has been made. After a full discussion it was agreed to write to the contractor again, explaining that if he does not respond within 14 days, the unfinished work will be offered to another contractor and the cost of this would be deducted from his invoice.

ACTION: Cllr. Murphy.

10 NOTIFICATION RE. PROPERTY BOUNDARY

Following on from the last meeting, an email received 16/09 from a resident regarding moving their fence to the roadside. Cllr. Murphy wrote to the residents offering to show the Parish Councils Title Deed but had received no response.

Cllr. Murphy also emailed West Berkshire Council, Highways. They said the land would need to be purchased and the road visibility would need to be investigated to gain permission to erect a fence.

Cllr. Wilson reported he had spoken to the resident and was shown their Title Deed where the land in question appeared to be their boundary. It showed a different boundary to the Parish Council Title Deed. It was then agreed for Cllr. Murphy to contact the residents again to ask to compare both Title Deeds.

ACTION: Cllr. Murphy.

(The second member of the public arrived).

11 THE WHITE PLANNING PAPER

The Clerk said the consultation deadline is 29 October 2020. The Clerk said Cllr. Hooker said he would answer questions by email if members had any as this was a complex paper.

After a discussion, the members had no response to give to this consultation. The Clerk said she would keep the Parish Council informed of any developments on the white paper.

(Cllr. Murphy offered the member of the public that had just arrived to speak, no further comments were raised)

12 VILLAGE RESPONSE TO THE DOWNLAND PRACTICE

This has been moved to the next meeting's agenda.

13 **CO-OPTION OF NEW MEMBERS**

Kevin McNamara attended the meeting as a member of the public and previously by email had asked to be considered to join as a member of the Parish Council. All members welcomed Kevin McNamara and Kevin signed the Acceptance of Declaration of Office and the Clerk witnessed.

14 **COUNCILLORS /CLERK REPORTS**

Cllr. Ballard asked Cllr. Murphy to report on the Village Hall roof repair. Cllr. Murphy reported the building company repairing the roof had found Bats present. The contractors had to suspend the work and an Ecologist Report followed. Since, Natural England contacted the Village Hall committee's secretary to confirm entrances and exits would need to be added at either ends of the roof, and the Bats must not be disturbed while breeding.

Also, Natural England said there are three scales of charging for a certificate for the license. The secretary has written to Natural England asking them to take pity on the parish and to not charge for the license.

Cllr. Murphy said he had no further news on the Ibex.

Cllr. McNamara offered materials to help close off the playground climbers if required. The members thanked Cllr. McNamara.

15 **MATTERS FOR FUTURE CONSIDERATION**

None.

16 **DATE OF NEXT MEETING**

The date of the next REMOTE meeting is Tuesday 3rd November 2020 at 7pm.

Meeting closed at 8.04pm.

Appendix 1

Accounts for Payment OCTOBER 2020

Expenditure brought forward 20-21 £6,017.63

Payments

Cheque No	Payee	Description	Amount
SO	Mrs H Anderson	Litter Collection - Oct	£ 20.00
SO	Kim Lloyd	Clerk Salary - Oct	
SO	Chadd Village Hall	Village Hall Rent - Oct	£ 23.00
800035	Scofell	Grounds Maintenance - Oct	£ 225.00
800036	Autela Payroll Services	QRT2. Payroll	£ 51.25
800037	Void	Void	
800038	Kevin Brady	Website Domain & Hosting	£ 148.19

£ 909.44

Receipts

29.09.2020 Precept £ 8,367.50

Total Receipts £ 8,367.50

Financial Position as at 1 September 2020

Balance carried forward 31/03/20	£ 13,687.75
Income for year 20-21 to date.	£ 17,134.87
Less payments for year 20-21 to date	£ 6,927.07
Total including Reserves	<u>£ 23,895.55</u>

Projected Year End 2020/21

Opening balance	£ 13,687.75
Add forecasted Income for year 20-21	£ 16,735.00
Less forecasted payments	£ 18,408.50
Forecasted year end balance	<u>£ 12,014.25</u>

Kim Lloyd
Clerk/Responsible Financial Officer
06-Oct-20