

CHADDLEWORTH PARISH COUNCIL

Clerk to The Parish Council: Mrs Kim Lloyd

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MINUTES

TUESDAY 1 DECEMBER 2020 at 7PM. THIS WAS A REMOTE MEETING USING ZOOM.

Cllr's Present:

Cllr. Grahame Murphy (Chair)

Cllr. John Ballard (Vice Chair)

Cllr. Shane Mcallister (attended during Item 4)

Cllr. Jim Wilson

Cllr. Kevin McNamara

Clerk: Mrs K Lloyd

Members of the Public: 1.

The Clerk announced this meeting will be recorded for minute purposes and the recording will be deleted once the minutes are approved.

1 APOLOGIES

No Apologies. Cllr Mills cannot attend remote meetings due to not having the resources.

2 DECLARATIONS OF INTEREST

Cllr. Murphy declared an Interest as he is a Council taxpayer, and the Precept is being discussed in Agenda item 7.

3 MINUTES FROM PREVIOUS PARISH COUNCIL MEETING.

Members then **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on Tuesday 3 November 2020.

4 PUBLIC QUESTIONS

A member of the public attended the meeting and asked if the Parish Council could consider 'The Governments ten-point plan, which sets out the approach government will take to build back better, support green jobs, and accelerate our path to net zero'

See link for more information.

[The ten point plan for a green industrial revolution - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/the-ten-point-plan-for-a-green-industrial-revolution)

The member of the public asked if there is something the Parish Council could do to support this Plan in our rural parish. He also raised thoughts to perhaps the Bakers Trust funds being used towards greener projects, if no claims were being made and the Bakers Trust funds kept increasing.

The Parish Council members were open to suggestions and agreed to make it an Agenda item for January. Cllr. Murphy asked the member of the public to email suggestions he may have to the Clerk before our next meeting that could then be considered.

(Cllr. Mcallister joined the meeting)

5 PLANNING APPLICATIONS RECEIVED.

No Planning Applications received at time of publishing Agenda.

6 FINANCE

Members **RESOLVED UNANIMOUSLY** to approve the December payments as shown in Appendix 1. The 2020/21 Cashflow was noted for December.

(All finance documents emailed to members of the Parish Council before the meeting)

7 BUDGET 2021-2022

The Clerk showed the budget on the screen during the zoom meeting and each budget item was reviewed by the members. The financial information was also emailed to the members before the meeting.

The following items were discussed.

The **Clerks salary** was **RESOLVED** to increase to the next spinal point on the National Joint Council Salary Scale to point 25.

Clerk Training.

The Clerk proposed enrolling on the course Certification in Local Council Administration, CiLCA which would be extremely beneficial to the Clerk and the Parish Council. The cost is £410 for registration and £390 for the course. The Clerk suggested splitting the cost between the five Parishes that the Clerk works for, being a cost per parish of £160.

Payroll.

The Clerk had also offered to do the payroll herself on HMRC PAYE Tools which would save the Parish £182 a year in not using a payroll company. The training would then be funded by no longer using the payroll company. All members of the Parish Council **RESOLVED UNANIMOUSLY** to agree to the Clerks training.

Dog Waste

During the last meeting it was suggested to install an extra dog waste bin. The Clerk had spoken to West Berkshire Council who confirmed that they will not add any further bins to the contract. If we installed an extra bin it would cost around £7.50-10.50 per bin to have the waste collected. We currently pay 60p per bin to have a dog waste collected by West Berkshire Council.

The Clerk said there is a company called Tikspac who supply a dispenser with biodegradable bags which could be a cheaper option, as it is suggested that two re-fills a year of the bags is sufficient at £130 a year. The Clerk will forward the details to the Parish Council.

With this in mind, £600.00 was budgeted towards dog waste.

Memorial Garden was discussed and £100 was agreed to budget towards plants and feed.

It was agreed to save £4,000 to the Reserve Account towards new future playground equipment.

The budget was set at £19,500. It was provisionally agreed to request a Precept of £19,500. The precept will be ratified in January's meeting when West Berkshire Council have sent Parish Councils the Tax Base figure. This figure shows how much a band D household pay towards the Parish Council contribution.

If anyone would like to see the full budget, please contact the Clerk.

8 CHRISTMAS LIGHTS – MEMORIAL GARDEN / WBC MEMBERS RECOVERY BID GRANT

The Clerk reported that Cllr. Clive Hooker had offered £100 which is gifted towards Christmas being a tree or/and lights from his members recover bid.

All members of the Parish Council agreed to accept the offer and investigate Christmas lights for the War Memorial. It was **RESOLVED** to add an extra £100 from the Parish Council toward the lights. The Clerk said she would send a website link for Christmas Lights to Cllr. Murphy as he said he would find out what was needed.

ACTION: Cllr. Murphy/Clerk

9 LOCKDOWN WOODS – FREE TREES FOR PARISHES / ST ANDREWS CLOSE

Cllr. Murphy reported he had been told he would receive a confirmation on the 5th November, regarding Sovereign permission to plant the trees in St Andrews. Sovereign had said they were still waiting for a response from the St Andrews residents. Cllr. Murphy had spoken to some of the residents who said they had written to Sovereign and had supported the planting. Cllr. Murphy said he now has the trees and stakes ready, and if he does not get an answer on the 5th he will write to the Chief Executive of Sovereign.

10 COUNCILLORS /CLERK REPORTS

Cllr. Ballard reported a Bat box was now in situ at the village hall. An extra £8,000 was needed to be spent which was not budgeted due to Bats being found when the work started on the roof. The lights have also now been replaced with LED lighting to reduce the electricity cost.

11 MATTERS FOR FUTURE CONSIDERATION

Green issues.

12 DATE OF NEXT MEETING

The date of the next REMOTE meeting is Tuesday 5TH January 2020 at 7pm.

Appendix 1.

Statement of Accounts
Accounts for Payment DECEMBER 2020

Expenditure brought forward 20-21

£8,848.40

Payments

| Cheque No | Payee | Description | Amount |
|-----------|--|---------------------------------|-------------------|
| SO | Mrs H Anderson | Litter Collection - Dec | £ 20.00 |
| SO | Kim Lloyd | Clerk Salary - Dec | |
| SO | Chadd Village Hall | Village Hall Rent - Dec | £ 23.00 |
| *800044 | RBL | Poppy Wreath | £ 50.00 |
| *800045 | Grahame Murphey | Pair of new swings and fittings | £ 205.18 |
| *800051 | Creations | V Hall Car Park Resurface | £ 6,767.20 |
| 800046 | WBC | Newbury Library Donation | £ 250.00 |
| 800047 | Downland Volunteer Group | Handy Bus Donation | £ 200.00 |
| 800048 | Welford Associates | Towards Ground Maintenance -GMC | £ 250.00 |
| 800049 | PCC | Towards Churchyard Maintenance | £ 200.00 |
| 800050 | Village Hall | Towards running costs | £ 900.00 |
| * = | <i>Approved & Paid in between meetings</i> | | <u>£ 9,307.38</u> |

Receipts

| | | | |
|----------------|------------|--------------------------------|---------------|
| 01.11.20 | Metro Bank | Bank Interest on Reserve Acct. | £ 0.09 |
| Total Receipts | | | <u>£ 0.09</u> |

Balance carried forward 31/03/20

£ 13,687.75

Income for year 20-21 to date.

£ 17,136.62

Less payments for year 20-21 to date

£18,155.78

Total including Reserves

£ 12,668.59**Projected Year End 2020/21**

| | |
|--------------------------------------|---------------------------|
| Opening balance | £ 13,687.75 |
| Add forecasted Income for year 20-21 | £ 16,735.00 |
| Less forecasted payments | £ 18,408.50 |
| Forecasted year end balance | <u>£ 12,014.25</u> |

Kim Lloyd

Clerk/Responsible Financial Officer

01.12.2020