

CHADDLEWORTH PARISH COUNCIL

Clerk to The Parish Council: Mrs Kim Lloyd

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MINUTES

TUESDAY 4 MAY 2021 at 7.30PM. ANNUAL PARISH COUNCIL MEETING. THIS WAS A REMOTE MEETING USING ZOOM.

Cllr's Present:

Cllr. Grahame Murphy (Chair)

Cllr. John Ballard (Vice Chair)

Cllr. Shane Mcallister

Cllr. Jim Wilson

Cllr. Kevin McNamara

Clerk: Mrs K Lloyd

Members of the Public: 1

The Clerk announced this meeting will be recorded for minute purposes and the recording will be deleted once the minutes are approved.

1 APOLOGIES

To receive apologies.

2 DECLARATIONS OF INTEREST

Cllr. McNamara declared an interest in item 13 Newsletter/Quote/Budget.

3 ELECTION OF THE CHAIRMAN FOR FORTHCOMING YEAR

No Councillors nominated themselves as Chairman. Cllr. Murphy was nominated by all Councillors present to remain as the Chairman. Cllr. Murphy agreed and signed the Declaration of Acceptance of Office.

4 ELECTION OF THE VICE CHAIRMAN FOR FORTHCOMING YEAR

No Councillors nominated themselves as Vice Chairman. Cllr. Murphy nominated Cllr Ballard to remain as Vice Chairman and all Councillors present agreed. Cllr. Ballard agreed and signed the Declaration of Acceptance of Office.

5 MEMBERS INTEREST FORM

The Chairman and Vice Chairman will complete a Members of Interest form and forward to the Clerk. No other Councillors declared any amendments to their accepted Members Interest Forms that are on record.

6 MINUTES FROM PREVIOUS PARISH COUNCIL MEETING

Councillors then **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on 6 April 2021.

7 PUBLIC QUESTIONS

A member of public spoke of electric car chargers being installed in the village. The procedure of Motions was raised in the Standing Orders.

8 PLANNING APPLICATIONS RECEIVED

No Planning Applications received at time of publishing Agenda.

9 FINANCE

Councillors then **RESOLVED UNANIMOUSLY** to approve the payments for May as shown below.

**Statement of Accounts
Accounts for Payment May 2021**

Expenditure brought forward 21-22 £1,643.83

Payments

Cheque No	Payee	Description	Amount
SO	Mrs H Anderson	Litter Collection - April	£ 20.00
SO	Kim Lloyd	Clerk Salary - April	
SO	Chadd V Hall	Village Hall Rent - April	£ 23.00
800068	Came and Co Insurance	PC Insurance renew 2021	£ 425.16
800069	Scofell	Grass Mowing	£ 225.00
800070	Kim Lloyd	2nd Class Stamps	£ 11.92

£ 1,168.66

Receipts

Total Receipts £ -

Balance carried forward 31/03/20	£9,678.57
Income for year 20-21 to date.	£ -
Less payments for year 20-21 to date	£2,812.49
Total including Reserves	<u>£ 6,866.08</u>

The Cashflow 2020/21 for May was noted.

The Councillors reviewed the end of year 2020-2021 finance report and bank reconciliation to 31 March 2021. No questions were raised.

(All finance documents emailed to members of the Parish Council before the meeting)

10 CERTIFICATE OF EXEMPTION – AGAR 2020/21 Part 2

Councillors then **RESOLVED UNANIMOUSLY** to approve the Certificate of Exemption to confirm the threshold of income and expenditure was under £25,000 for 2020-21.

The Chairman signed the Certificate of Exemption and will forward to the Clerk.

11 APPOINTMENT OF COUNCILLORS TO COMMITTEES OR ANY OUTSIDE BODIES

Cllr. Mcallister was nominated by the Councillors and Cllr. Mcallister agreed to remain as Public Rights of Way representative.

Cllr. Mcallister said he is looking into the unreadable way markers to get them replaced.

Cllr. Ballard said he did not mind remaining as the Village Hall representative, all Councillors agreed. Cllr. Ballard reported that the Village Hall had been painted. The Hall was also cleaned free of charge by Yucel Memhet 'Blackberry Cleaners as a charity donation to the community. A letter of Thanks will be sent to the company from the Village Hall committee.

No Councillors came forward to be a School representative, the Clerk will ask the head teacher if they could propose someone to liaise with the Parish Council.

Cllr. Murphy proposed to remain as the representative for the Saunders and Wynn Charity. All Councillors agreed.

To note. Review of the Parish Council's Standard Documents. To consider if any of the Parish Council documents need to be reviewed, replaced, or updated will be deferred to the June meeting when the Parish Council can physically meet, and the standard documents can be signed by the Chairman.

12 TO APPROVE AND ADOPT THE ASSET REGISTER FOR THE FORTHCOMING YEAR – APPENDIX 1

The Councillors approved and adopted the Asset Register for 2021.

Defibrillator.

Cllr. Wilson raised a question on the inspection checks of the Defibrillator. The Clerk said Councillors and all members of the public should look for a full circle on the Defibrillator, if this remains as a whole circle, the defibrillator is working as it should. If not, please contact the Clerk. The Clerk has never had a notification to say the Defibrillator has ever been used. The Clerk said perhaps it would be a good idea to have a refresher session in the hall to show how to use the Defibrillator in an emergency, once Covid restrictions have eased.

If you come across someone who is unconscious, unresponsive, not breathing or not breathing normally, they're in cardiac arrest. The most important thing is to call 999 and start CPR to keep the blood flowing to the brain and around the body. After a cardiac arrest, every minute without CPR and defibrillation reduces someone's chance of survival by 10 per cent.

If you are on your own, do not interrupt the CPR to go and get the defibrillator. If it is possible, send someone else to get the defibrillator. When you call 999, they will give you the number to unlock the defibrillator from the cabinet. Turn the defibrillator on by pressing the green button and follow its simple instructions.

13 NEWSLETTER QUOTE / BUDGET

The Clerk received a quote from the current supplier and a new supplier, the Councillors **RESOLVED UNANIMOUSLY** (apart from Cllr. McNamara, who declared an interest) to accept the quote from the new supplier. This will make a saving of around £450-500 annually. **ACTION: Clerk**

14 COUNCILLORS /CLERK REPORTS

Cllr. Mcallister reported that he had completed the review of WBC ROW Improvement Plan Survey.

Cllr. Ballard said the Village Hall panels need replacing and painting, which will go into the maintenance programme for the Summer.

All Councillors remarked on how great it is to have the Ibex pub back, and open again.

Cllr. Ballard asked if any other members of public had asked about any green issues that the Parish Council could support in the village. No other members of public had approached the Parish Council regarding this item as far as the Clerk and Councillors were concerned.

Cllr. Murphy raised matters regarding low-cost housing and asked Councillors if they thought as a Council that they should ask Sovereign to consider more low-cost housing in the village. With the condition of the Parish Council gets more than a 50% say of who takes occupancy. Cllr. Murphy asked for this to be a June agenda item and asked the Councillors to give it some thought. **ACTION: All**

The Clerk removed the one member of public due to discussing confidential matters.

15 MATTERS FOR FUTURE CONSIDERATION

Electric Car Chargers in the Village.

Green proposals.

Low-Cost Housing.

16 DATE OF NEXT MEETING

To confirm the date of the next meeting on Tuesday 29th June 2021 at 7.30pm. This meeting will be in the Chaddleworth Village Hall.

Appendix 1

CHADDLEWORTH REGISTER OF ASSETS

Date May 2021

Muliti-play unit	£13,759
Playdale twist	
Purchased and installed Sept 2003	

Sussex Swing	£2,089
Supplier and purchase date unknown	

Two cradle swings	£248
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Other play equipment in the playground to include
Tunnel bicycle value and purchase price or date unknown

Bus Shelter	£2,866
Built by Murphy Enterprises in January 2005	

War Memorial and Fuel Allotment Land		
Approx 12 acres.	Nominal Value	£1,000

Embankment Slide purchased 5/02/09	£1,473
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Hamlets Giggleswick Multplay	£7,669
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Phone box	£1000
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Defibrillator and cabinet	£1400
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Laptop/Printer Scanner	£360
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Grit Bins	£1,000
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Total	<u>£32,864</u>
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