

CHADDLEWORTH PARISH COUNCIL

Clerk to The Parish Council: Mrs Kim Lloyd

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MINUTES

TUESDAY 4 JANUARY 2022 at 7.30PM PARISH COUNCIL MEETING IN THE CHADDLEWORTH VILLAGE HALL, UPPER END. RG20 7DY.

Cllr's Present:

Cllr. G Murphy (Chair)

Cllr. J Ballard (Vice Chair)

Cllr. J Mills

Cllr. S. Mcallister

Clerk: Mrs K Lloyd

Members of the Public: 1

1 **APOLOGIES**

Cllr. K. McNamara sent apologies.

2 **DECLARATIONS OF INTEREST ON AGENDA ITEMS**

All Councillors raised a declaration of interest for item 7 when setting the budget and precept.

3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Councillors **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on 7 December 2021.

4 **PUBLIC QUESTIONS**

None.

5 **PLANNING APPLICATIONS RECEIVED**

No Planning Applications to consider at time of publishing Agenda.

6 **FINANCE**

Councillors then **RESOLVED UNANIMOUSLY** to approve the payments for January as shown below. The Cashflow 2020/21 for December was noted. *(All finance documents emailed to members of the Parish Council before the meeting)*

Cllr. Mcallister confirmed the strimming was done in Skittle Alley in November. The invoice was approved for payment, it was said to monitor the work and let the Clerk know if extra cutting is required.

7 **2022-2023 BUDGET**

The Clerk advised Councillors that some budget items for 2021-2022 were underspent by £3,747. The budget items overspent was £1,165 - an underspend of £2,582. It was agreed to use some of the underspent funds towards the Jubilee event, if needed, instead of increasing the budget. If pursued, the playground /recreation field extension legal fees would also need to be considered.

The Budget was set at £19,084 shown as Appendix 2. The Clerk forecasted a balance of around £17,500 on 31/03/2022. In mind of the future capital funds needed for the playground replacement the Precept was approved at £19,500, being the same as last year. This equates to £8.63 per month for a Band D property towards the Parish Council expenditure for 2022-2023. (In 2021-22 this was £8.17 per month)

To note: the Playground Reserve fund has £5,000. Another £2,000 will be transferred in 2022-2023 from the precept.

The football field has £1,211. Both of these allocated funds are included in the balance on 31/03/2022 as forecasted being around £17,500.

ACTION: Clerk

8 **EXTENDING THE FOOTBALL/PLAYGROUND FIELD**

Cllr. Murphy had a meeting with the tenant that rents the field off the landowner. Since, the Estate Manager has asked for an outline plan of what area the parish council is intending to acquire. It was noted that the rent the Parish Council already pay for the Playground, Recreation Ground and the Village Hall Car Park was expensive. This will be something the Parish Council will have to consider if negotiating extra land.

The tenant had confirmed he had no objections to losing the amount of field that Parish Council are enquiring about, and Cllr. Murphy is drawing up a plan of the area to show the exact size. Cllr. Murphy also had gone back to the landowner to let them know that the tenant has assured the Parish Council that the loss of this amount of field is acceptable to them. Cllr. Murphy is waiting to hear back from the landowner or their agent.

Cllr. Murphy also spoke to the tenant, who owns other land in the village, regarding planting trees, supplied by the Woodland Trust, available this Autumn in support of the Queens Jubilee Green Canopy. The landowner gave permission and said they could be planted in an area to the east of The Butts alongside the un-named road (locally known as Round Hill).

Cllr. Murphy also asked the landowner if a beacon could be erected for the Jubilee Celebration in June this year on his land. The landowner gave permission, and then got in touch with someone who will make a beacon for the event. The landowner suggested that the Beacon could go in the field going past The Butts, after the first sharp right-hand bend, and on taking the next left-hand bend, following the gate here, that leads you to the footpath up the field, the Beacon was suggested to be positioned on the crossroads of the track leading to the field. The landowner said there is good access for vehicles and wood can be provided to build the beacon. The beacon would also be seen from a wide-ranging area.

ACTION: Cllr Murphy

9 **NORRIS LANE**

It was reported in the last meeting by Cllr. Murphy that he had obtained a frontispiece of a Title Deed from 1965 which showed that Sovereign own the land to the east of the granite setts and are responsible to the current tenants for its repair and upkeep. Cllr. Murphy is chasing Sovereign to get their legal representatives to locate Sovereigns deeds for this parcel of land to pursue.

ACTION: Cllr. Murphy

10 **ROAD VERGES**

Cllr. Murphy reported that the verges are starting to fill up again. The 'Butts' grips are completely blocked. Cllr. Murphy said halfway along Botmoor way a landowner requested his estate management to clear the grips out - which has made a big difference. Cllr. Murphy said he would chase West Berkshire Council, all agreed.

ACTION: Cllr. Murphy/Clerk

11 **THE QUEENS PLATINUM JUBILEE – THURSDAY 2ND TO SUNDAY 5th JUNE 2022**

Commemorative Coins had already been considered to give to the village children free of charge to mark the Queens Platinum Jubilee. The Parish Council are not sure how many children live in the village to budget this expenditure. After a full discussion, it was agreed to add an insert to the village newsletter to ask residents to email the Clerk if they had a child under 16 who would like to be presented with a free commemorative coin to mark the Queen's Platinum Jubilee, this will also help to find out if there is a desire for an event to be held in the village.

The village hall is looking at doing a children's disco in the day, followed by a family get-together party in the evening. All of which is still work in progress.

ACTION: Cllr. Murphy /Clerk.

12 **CLERK REPORTS**

Clerk outstanding actions.

Speeding – The Clerk reported Chaddleworth are on a waiting list for a Black Cat speed survey, but it could be a long wait.

Defibrillator – The Clerk has chased the person that said he would visit the Defibrillator to check its workings. The Clerk has ordered the replacement pads and battery and is waiting for delivery and the invoice.

A resident emailed Parish Council regarding Chaddleworth School, St Andrews. West Berkshire Council School Admissions Team are proposing a reduction in admissions from 8 to 3.

Cllr. Murphy reported as a member of the Saunders and Wynn Educational Foundation Trust, that he had already written to the Head of the School regarding some repairs that were spotted at the school that needed attention. When the Head of the School replied to Cllr. Murphy (in capacity as a member of the Saunders Wynn Trust) she had included in her letter that the reduced school admissions proposed by West Berkshire Council admissions team had been sent without their knowledge. They have since asked for this to be withdrawn and a letter to that effect to be sent to all parties.

A Thank you letter from the Treasurer of the **Downland Volunteer Group** for the £150 budgeted annual donation was received during the meeting

The Clerk also reported a Thank you email was received from the Treasurer of the **Village Hall** for the £900 budgeted annual donation. The email was circulated to the Councillors.

13 **COUNCILLORS REPORTS**

None.

14 **MATTERS FOR FUTURE CONSIDERATION**

None.

15 **DATE OF NEXT MEETING**

To confirm the date of the next meeting on Tuesday 1st February 2022 at 7.30pm in the Chaddleworth Village Hall.

APPENDIX 1

Statement of Accounts Accounts for Payment January 2022

Expenditure brought forward 21-22 £11,839.26

Payments

Cheque No	Payee	Description	Amount
SO*	Mrs H Anderson	Litter Collection	£ 20.00
SO *	Kim Lloyd	Clerk Salary	
SO *	Chadd V Hall	Village Hall Rent	£ 23.00
SO*	Alpha Xperience	Newsletter	£ 87.25
800093	Willis and Ainsworth	Grit for Salt Bins	£ 52.80
800094	Scofell	Skittle Alley Strim	£ 42.00
			<u>£ 688.63</u>

*Paid**

Receipts

Total Receipts £ -

Balance carried forward 31/03/21 £9,678.57
Income for year 21-22 to date. £ 21,740.00
Less payments for year 21-22 to date £12,527.89
Total including Reserves **£ 18,890.68**

APPENDIX 2

CHADDLEWORTH BUDGET - 2022/2023

	2022-2023
EXPENDITURE	
Audit	50
Churchyard ground maintenance	200
Councillor expenses	0
Councillor training	0
Councillor travel expenses	0
Defibrillator expenses	0
Dog waste collection & Litter Picking	500
Donations	710
Elections	1500
Field Rents (Football/VH Car Park/Playground)	300
GDPR	35
Grass cutting	1905
Grit Bins	300
Hall hire & Donation	1176
Insurance	450
Newsletter printing costs	1150
Playground Inspections (Annual)	85
Playground new equipment	2000
Playground repairs and maintenance	1000
Postage	30
Stationery	50
Subscriptions	200
Village Maintenance	1000
War Memorial plus garden	500
Website	150