

CHADDLEWORTH PARISH COUNCIL

Clerk to The Parish Council: Mrs Kim Lloyd

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MINUTES

TUESDAY 5th APRIL 2022 at 7.30PM PARISH COUNCIL MEETING IN THE CHADDLEWORTH VILLAGE HALL, UPPER END. RG20 7DY.

Cllr's Present:

Cllr. G Murphy (Chair)

Cllr. J Ballard (Vice-Chair)

Cllr. J Mills

Cllr. K. McNamara

Clerk: Mrs K Lloyd

Members of the Public: 1.

1 **APOLOGIES**

Cllr. Mcallister sent apologies.

2 **DECLARATIONS OF INTEREST ON AGENDA ITEMS**

None received.

3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Councillors **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on 1st March 2022.

4 **PUBLIC QUESTIONS**

Nothing to note.

5 **PLANNING APPLICATIONS RECEIVED**

To note a change of observation following the last meeting regarding the planning application below.

22/00207/HOUSE, Old Vicarage, Main Street. Demolition of single storey extension and out-buildings. Alteration of existing front elevation, removal of existing and creation of new dormers. New two storey extension and new timber framed garage/gym/ bicycle store, external plant room and potting shed.

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=22/00207/HOUSE>

The Councillors had another meeting to reevaluate the planning application because members of the public wrote to the Parish Council after the last meeting to express their representations of objection. After a site visit and further determination, the Parish Council objected to the planning application.

6

FINANCE

Councillors **RESOLVED UNANIMOUSLY** to approve the payments for April as shown below.

Statement of Accounts
Accounts for Payment April 2022

Expenditure brought forward 21-22 £0.00

Payments

Cheque No	Payee	Description	Amount	
SO*	Mrs H Anderson	Litter Collection	£	20.00
SO *	Kim Lloyd	Clerk Salary		
800099	Kim Lloyd	Clerk Salary - backdated to April 2021.		
SO *	Chadd V Hall	Village Hall Rent	£	23.00
SO*	Alpha Xperience	Newsletter	£	87.25
800100	Shane Mcallister	Fence Rail Post for Playground	£	8.02
800101	Scofell	Grounds Maintenance	£	231.74
800102	WBC	Litter and Dog Waste Colletion	£	68.93

*Paid**

Receipts

Nil

The Clerk introduced the Budget vs Expenditure table for the new account year as shown in Appendix 1. The Clerk said this table will be updated and reviewed every month and provide an account of how much the Council have spent of their running budget. This will replace the Cashflow. The finance section will now consist of three documents being.

Finance Sheet - showing payments to be approved and income for the month.

Budget vs Expenditure – a record of the budget expenditure

Account Summary – which will show the balance in each bank account.

(All finance documents are emailed to members of the Parish Council before the meeting)

7

NORRIS LANE

The solicitor in Sovereigns Legal Team sent Cllr. Murphy the copy of their title deed for Norris Lane. The shaded part on their deed is not what you see on the residents Norris Lane title deed. Cllr. Murphy has written back to Sovereign Legal Team to ask them to carry out a site visit.

ACTION: Cllr. Murphy

8

ROAD VERGES / WATER LEAK, ST ANDREWS CLOSE

Cllr. Murphy reported that the water leak at St Andrews Close was now fixed. Paint was also sprayed to mark this area where assumed some work was going to be done, since the paint has been washed away by the rain. Cllr. Murphy said he would chase to find out if anything further is going to be done here.

ACTION: Cllr. Murphy

Cllr. Murphy met with Mr House from West Berkshire Council Drainage Team and the landowner adjacent to 2 Acre Dairy. Mr House brought a metal detector and found three blocked drains. Mr House has agreed with the landowner to get the drains emptied and jetted to find out where they go. He will provide the landowner with a sketch of the drainage layout before formulating a plan of action for a soakaway.

9

THE QUEENS PLATINUM JUBILEE – THURSDAY 2ND TO SUNDAY 5th JUNE 2022

Cllr. Murphy reported following the last Jubilee Committee meeting, the Landowner was concerned about the area where the Beacon was going to be lit. The new area where the Beacon is going to be sited is at Butts Field Road. The landowner said he will take the poacher gates down on the night so people can have access with vehicles.

Cllr. Murphy sent an invitation to Great Shefford, Leckhampstead and Brightwalton. The landowner has paid for the Beacon materials and along with Cllr. Joe Mills, Ray Doncaster and other volunteers the Beacon is being built

The Clerk said this is amazing as other Parishes are paying up to £2k for their Beacon, Chaddleworth Parish are very lucky to have people to provide a Beacon for the occasion at no cost to the Parish.

Thursday 2nd June the Beacon will be lit at 9.45pm. The landowner asks that who attends the event will be doing so at their own risk. Safety measures are and will be carried out on the evening with a risk assessment being completed before the event. The Beacon lighting event insurance is covered by third party cover by the landowner. The Beacon risk assessment is being carried out by a member of the Entertainment Committee.

The other days of the Jubilee event is shaping up to be a great event.

Saturday 4th June – Mark Slade, Chairman of the Village Hall Committee is organising a Children’s disco in the village hall, along with an adult disco later in the day, with the Ibex staffing the bar.

Sunday 5th June – Picnic in the Recreation Ground along with a children’s entertainer. People are invited to attend with their picnic and drink. The entertainer is proposed to be paid for by all parties being, Parish Council, Village Hall and the Entertainments Committee.

The Clerk presented options to the Parish Council for the Jubilee Coins. After a lot of discussion, the Clerk said she will make further enquires on the coin options (i.e., West Berkshire logo on the reverse of the coin) before a final decision is reached. The Clerk said the coins will need to be ordered before the next Parish Council meeting to ensure shipment is in good time to meet the deadline for the event. **ACTION: Clerk**

Thanks, was also given to Chris and Marion Terrett for knocking on each door in the Parish to gather a list of children under the age of 16 who qualify for a commemorative coin. The coins are hoping to be presented at the Jubilee event, but this is shipment pending.

Please save the dates in your diaries to join your Parish in the Jubilee celebrations and big Thanks to all parties for helping to shape together this important event.

10

ANNUAL PARISH MEETING – TUESDAY 3RD MAY 2022

The Clerk reported that the Chaddleworth School, Great Shefford Under 5s and the Cricket Club have all confirmed that they will provide a talk. The funky noodles have said they would attend with a display of some produce, no other groups have come forward to say they would attend. The Clerk will continue to pursue groups through Facebook and email.

Please contact the Clerk if you would like to attend to showcase your group/organisations activities.

ACTION: Clerk

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CLERK REPORTS

17/03 Email from WBC. Invitation to join our West Berkshire Parish Climate Forum: Wednesday 27 April 12.30pm.

22/03 Email from WBC regarding a survey on separate food waste collections service

24/03 Email from PKF Littlejohn Auditors– 2021/22 AGAR external auditor instructions.

12 **COUNCILLORS REPORTS**

Cllr. Mills raised the issue of the mess left to the embankment along Spray Lane. The Clerk will email SSE to request someone comes out to clear the mess that was left by their contractors.

ACTION: Clerk

Cllr. Murphy reported that he attended the Saunders and Wynn Educational Charity committee meeting, one person in the Parish had been awarded private tuition. The tutor provides pupil evaluation reports to the committee to keep them up to date on the pupil's progress.

Cllr. Murphy attended the Parents Participation Group (PPG) at the Downland Surgery. The PPG committee is looking at becoming more formalised and had recently appointed a Chairman.

13 **MATTERS FOR FUTURE CONSIDERATION**

None.

14 **DATE OF NEXT MEETING**

The date of the next meeting on Tuesday 3RD May 2022 at 7pm in the Chaddleworth Village Hall. Following this meeting will be the Annual Parish Meeting starting at 8pm.

APPENDIX 1

Chaddleworth Parish Council

Budget 2022/2023

Receipts	To Date	Budget 2022/2023
	£	£
Precept	£ -	£ 19,500
Bank Interest	£ -	£ -
Member Bid	£ -	£ -
CIL funding	£ -	£ -
VAT reclaim 2020/21	£ -	£ -
Total	£ -	£ 19,500

Payments	YTD	Budget
	£	£
Salaries		
Salary		
Pension	£ -	£ -
General Office & Administration		
Clerk Expenses	£ -	
Postage and Stationery	£ -	£ 80.00
Subscriptions and Training	£ -	£ 275.00
Parish Insurance	£ -	£ 450.00
Newsletter Printing	£ 87.25	£ 1,150.00
Hire of Halls	£ 23.00	£ 276.00
Website hosting	£ -	£ 150.00
Audit	£ -	£ 50.00
GDPR registration	£ -	£ 35.00
Open Spaces		
Churchyard Maintenance	£ -	£ 200.00
Field Rents	£ -	£ 300.00
Grass Cutting	£ 193.12	£ 1,905.00
Playground Inspection	£ -	£ 85.00
Playground Repairs	£ 8.02	£ 1,000.00
Doq/Litter Waste Bins	£ 77.44	£ 500.00
Memorial Garden	£ -	£ 500.00
Grit Bins	£ -	£ 300.00
Village Repairs Budget	£ -	£ 1,000.00
Donations	£ 328.00	£ 1,610.00
By Elections	£ -	£ 1,500.00
VAT spend	£ 115.71	£ -

Sinking Funds		Budget
Playground Capital Replacement Fund		£ 2,000.00
CIL	£ -	£ -