

CHADDLEWORTH PARISH COUNCIL

Clerk to The Parish Council: Mrs Kim Lloyd

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MINUTES

TUESDAY 6th SEPTEMBER 2022 PARISH COUNCIL MEETING IN THE CHADDLEWORTH VILLAGE HALL, UPPER END. RG20 7DY.

Cllr's Present:

Cllr. G Murphy (Chair)

Cllr. J Ballard (Vice Chair)

Cllr. K. McNamara

Cllr. J. Wilson

Clerk: Mrs K Lloyd

Ward Member: Cllr. Clive Hooker

Members of the Public: 2

1 **APOLOGIES**

Cllrs. J Mills and S Mcallister sent their apologies.

2 **DECLARATIONS OF INTEREST ON AGENDA ITEMS**

No Declaration of Interests raised.

3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Councillors **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes for the meeting on 5th July 2022.

4 **PUBLIC QUESTIONS**

A resident asked if the road verges could be cut back as they were encroaching onto the rural roads. Cllr. Murphy explained that the Council had been chasing WBC for some time to address these issues. Cllr. Hooker said he would speak with Jon Winstanley at West Berkshire Council regarding the ongoing issues.

A discussion followed raised from a resident regarding the speeding data shown in the last minutes. The Parish Council and Cllr. Hooker clarified why West Berkshire Council had reported that no enforcement or reduction of speed will be enforced following this data.

Cllr. Hooker raised the thoughts of an education programme to educate drivers to slow down. The Clerk reminded residents about the Thames Valley Community Speed watch initiative, which they could register for. <https://communityspeedwatch.org/FRONT-v2-Home.php> to help to reduce the speed of drivers.

The Clerk also reminded Council of the consultation email (04/08) from WBC regarding 'Moving Traffic Offences Enforcement Powers' which allows local highway authorities to undertake enforcement, who plan to use the powers at first wherever a 'School Streets Scheme' has been implemented. This is estimated to come into effect in 2023.

5 **PLANNING APPLICATIONS RECEIVED**

No planning applications received at time of publishing Agenda.

6 **FINANCE**

Councillors **RESOLVED UNANIMOUSLY** to approve the payments for September as shown below.

Statement of Accounts				
Accounts for Payment September 2022				
Expenditure brought forward 21-22				£4,796.68
Payments				
Cheque No	Payee	Description	Amount	
SO *	Mrs H Anderson	Litter Picking - Aug	£	20.00
DD *	Kim Lloyd	Clerk Salary - Aug		
SO *	Chadd Village Hall	Village Hall Hire - Aug	£	23.00
SO *	Apha Xperience	Newsletter - Aug	£	87.25
SO	Mrs H Anderson	Litter Picking - Sept	£	20.00
DD	Kim Lloyd	Clerk Salary - Sept		
SO	Chadd Village Hall	Village Hall Hire - Sept	£	23.00
SO	Apha Xperience	Newsletter - Sept	£	87.25
800117 *	Chadd Village Hall	Jubilee Contribution	£	119.77
800119 *	Ray Doncaster	Jubilee Shield Contribution	£	65.00
800120 *	Green Fest	Donation	£	25.00
800121	Scofell	Grass Mowing	£	231.74
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PAID *				
NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly				
Receipts				
31.07.2022	Bank Interest on Reserve Account		£	0.04

The Budget vs Expenditure table to date was noted.

(All above finance documents emailed to members of the Parish Council before the meeting)

Cllr. Murphy raised the overgrowth in Skittle Alley needed removing. All agreed to instruct Scofell to remove the overgrowth. **ACTION: Clerk**

7 **EXTERNAL AUDITOR APPOINTMENTS**

The Clerk reported that the contract for the external auditors is terminating in 2022 and a new contract is out for tender from 2023. As standard practice, Parish Councils are asked if they would like to source their own external auditors from 2023 and opt out. It was suggested by the Clerk and the Councillors agreed to not opt out of this service.

8 **S106 AGREEMENT ST ANDREWS CLOSE**

Following the recent property that become available in St Andrews Close it was agreed that a letter should be sent to West Berkshire Council Housing Department to clarify the terms and

conditions in the S106 agreement held. It was agreed policies need to be reviewed to make sure the S106 agreement still stands as it should. Cllr. Hooker said to also send the letter to the Legal Team in West Berkshire Council, as the S106 is a legal document.

ACTION: Cllr. Murphy/Clerk

9 **JUNCTION OF SCHOOL HILL AND MAIN STREET**

A resident reported that damage to their car had happened because a vehicle driving too fast coming from the Ibex pub direction had hit them when they were attempting to pull out of the School Hill Junction.

Since the new builds have been in place along with the hedge foliage, there is now limited sight lines to pull out of this junction

The resident said damage on their car had also since happened from drivers cutting the corner on the Botmoor Way junction.

After discussion it was agreed to ask permission from the landlord if a convex mirror could be erected to help with visibility when pulling out from School Hill junction.

Cllr. Murphy said he had sourced a 24" convex mirror for-£41 - most Councillors agreed.

ACTION: Cllr. Murphy

10 **NORRIS LANE**

Cllr. Murphy was recommended by our MP to write to Wiltshire Law Sector who are a free specialised legal firm, sadly they have replied saying this is not something they can deal with.

Cllr. Murphy has now written to the Boundaries Officer at West Berkshire Council to ask for their support to identify parts of the lane that Sovereign are responsible for.

CLERK REPORTS

The Clerk read out an email from a resident regarding the playground. It was asked if Parish Council would approve to them organising a cleaning party where they would also provide cleaning materials and hot water from the hall. The Parish Council agreed and gave their thanks.

The playground fence was also noted to need fixing. Cllr. Wilson said he will source someone local for a quote.

ACTION: Cllr. Wilson

It was agreed that two football goal nets will be purchased to replace the old ones in situ

ACTION Clerk.

Regarding the waste bin that was reported to be overflowing during the summer holidays.

Cllr. Mcallister (not in attendance) said he would check /empty the waste bins when he carried out the equipment inspection checks. It was agreed the waste bins will be monitored.

Defibrillator

The Clerk said she received an email from a resident asking how the defibrillator is checked. The Clerk said the defibrillator is registered with the Circuit, (The National Defibrillator Network) Every 8 weeks an email notification is sent to Parish Council as a reminder to check the Defibrillator, it is then checked (but is also checked more regularly by Councillors). The electronic check list is submitted back to the Circuit.

The Clerk reminded everyone that if someone did go into cardiac arrest, on telephoning the ambulance service, the nearest defibrillator that is registered with the Circuit would be provided with the cabinet number to release the Defibrillator.

The Clerk is chasing the Ambulance Trust for a refresher course which is looking to be around October due to trainer staff changes within the trust, the expected donation is also raised from £50 to £100.

11 **COUNCILLORS REPORTS**

Cllr. Wilson raised that the white entrance gates are looking tired. The Clerk will contact WBC to find out if they can refresh them.

ACTION: Clerk

The Parish Council thanked Cllr. McNamara for mowing the piece of grass on highways adjacent to his house.

Cllr. McNamara reported there are brambles along the footpath adjacent to the school that need removing. The Clerk will contact the School. **ACTION: Clerk**

Cllr. Murphy reported that Saunders Wynn & Coventry had donated £1,605 so far this year, there is one more meeting in November. Uniforms, books, private tuition had all been financed.

12 **MATTERS FOR FUTURE CONSIDERATION**

None

13 **DATE OF NEXT MEETING**

The date of the next meeting will be confirmed.