

CHADDLEWORTH PARISH COUNCIL

Clerk to The Parish Council: Mrs Kim Lloyd

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MINUTES

TUESDAY 1st NOVEMBER 2022 PARISH COUNCIL MEETING IN THE CHADDLEWORTH VILLAGE HALL, UPPER END. RG20 7DY.

Cllr's Present:

Cllr. G Murphy (Chair)

Cllr. J Ballard (Vice Chair)

Cllr. J Mills

Cllr. K. McNamara

Cllr. J. Wilson

Cllr. S. Mcallister

Clerk: Mrs K Lloyd

Ward Member: Cllr. Clive Hooker

Members of the Public: 0

1 **APOLOGIES**

No apologies.

2 **DECLARATIONS OF INTEREST ON AGENDA ITEMS**

No Declarations of Interest raised.

3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Councillors **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes for the meeting on 6th September 2022.

4 **PUBLIC QUESTIONS**

Cllr. Clive Hooker, ward member reported on the following items.

- West Berkshire Council have opened a helpdesk for support regarding the rise in inflation. Advice is provided on energy bills, renting, food and childcare costs, free school meals and much more. See WBC website for full details.
<https://www.westberks.gov.uk/cost-of-living-support-hub>
- If anyone is looking to organise a community clean-up, WBC can loan litter picking equipment to help carry out the event. They also supply sacks for the litter and will arrange to collect the rubbish at the end of the clean-up. See WBC website for full details.
<https://www.westberks.gov.uk/article/38579/Community-Clean-ups>
- The next members bid deadline is 25th November 2022.

5 **PLANNING APPLICATIONS RECEIVED**

No planning applications received at time of publishing Agenda.

6 **FINANCE**

Councillors **RESOLVED UNANIMOUSLY** to approve the payments for November as shown below.
To approve payments to date.

Statement of Accounts
Accounts for Payment November 2022

Expenditure brought forward 21-22 £6,697.63

Payments

Cheque No	Payee	Description	Amount
SO *	Mrs H Anderson	Litter Picking - Oct & Nov	£ 40.00
DD *	Kim Lloyd	Clerk Salary - Oct	
SO *	Chadd Village Hall	Village Hall Hire -Oct & Nov	£ 50.00
SO *	Apha Xperience	Newsletter - Oct	£ 87.25
SO*	Apha Xperience	Newsletter - Nov	£ 87.25
DD *	Kim Lloyd	Clerk Salary - Nov	
800122	The Playground Inspection Co	Playground Inspection	£ 87.54
800123	John Ballard	Queens Flowers	£ 40.00
800124	Scofell	Grass Mowing - Sept	£ 231.74
800124	Scofell	Grass Mowing - Nov	£ 231.74
800125	Kim Lloyd	Stamps	£ 5.44
800126	Willis & Ainsworth	Grit Bin Salt	£ 100.80
800127	Royal British Legion	Poppy Wreath	£ 50.00
800128	Chadd Village Hall	Annual Donation	£ 900.00
800129	Welford Associates	Annual Donation	£ 250.00
800130	PCC	Annual Donation	£ 200.00
800131	Newbury Library	Annual Donation	£ 250.00
800132	Downland Volunteer Group	Annual Donation	£ 150.00
DD *	ICO	Data Protection	£ 35.00
800133	Grahame Murphy	Queens Flowers / Ink	£ 28.14

PAID *

£ 3,792.10

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

Receipts

Total Receipts

£ -

Financial Position to date

Balance carried forward 31/03/22
Income for year 22-23 to date.
Less payments for year 22-23 to date
Total

£ 17,952.41
£ 9,947.11
£10,489.73
£ 17,409.79

The Budget vs Expenditure table to date was noted.

(All above finance documents emailed to members of the Parish Council before the meeting)

7 **PARISH COUNCIL MEETINGS – BIMONTHLY OR MONTHLY**

After a full discussion it was agreed, but not anonymously agreed, to trial bimonthly meetings for a six-month period up to April 2023. It was agreed to carry on paying the monthly hall rent for the six-month period and to also review this in April.

Cllr. Murphy asked members of Council to ensure they reply to emails as soon as they can.

To note, Parish Councils are only statutory required to meet four times a year, one being the Annual Parish Meeting. Chaddleworth PC have always met more often than other rural Parish Councils.

8 **VILLAGE WEBSITE**

The Clerk asked Council if they would consider the parish looking into a new website as the current website is now outdated and not very user friendly. The current website didn't cost anything to the Parish as the Parish Council were granted a fund from West Berkshire Council when the transparency code came into effect in 2015.

The Clerk said she would like each organisation i.e., Ibex, Newsletters, School, Church etc to have their own page rights.

Also, to have technical external support when needed as currently the Clerk can spend hours on formatting issues when updates occur.

The Parish Council members agreed to budget for a new website. The Clerk said she would investigate websites in the new year once she has more time when the CiLCA course is completed.

ACTION: Clerk

9 **BUDGET /PRECEPT FOR 2023-2024**

The budget was agreed as shown in Appendix 1. The precept will be re-visited in January when the tax base figure is known. This will provide the cost to show how much council tax is paid in a category band D household towards the Parish Councils contribution.

10 **ADOPTION VEXATIOUS POLICY**

It was agreed to adopt this policy, one member abstained.

11 **PLAYGROUND ANNUAL INSPECTION REPORT**

The external inspection was carried out on 12th September 2022. All equipment was reported as low risk.

- Cllr. Mcallister reported that the single wedge at the end of the tunnel needs monitoring.
- It was noted that the fence still needs repairing, a resident had kindly volunteered to repair the fence.
- It was reported by a resident that the wooden gate into the playground had been broken since the inspection and needs repairing. Cllrs. Murphy and Mills will investigate this.
- The Clerk was asked to post a note on the village Facebook page asking if the parish would like the football goals replaced.

It was agreed, if replacing, to apply for a member's bid for new football goals.

ACTION: Clerk/Cllr. Murphy

12 **S106 AGREEMENT ST ANDREWS CLOSE**

Cllr. Murphy sent the agreement from 1992 to West Berkshire Council for their consideration on the agreement legalities. The Parish Council are still waiting to hear from them.

13 **JUNCTION OF SCHOOL HILL AND MAIN STREET**

West Berkshire Council said the Parish Council could not erect a convex mirror at the bottom of School Hill as requested from a resident in the last meeting.

14 **NORRIS LANE**

Cllr. Murphy reported this is ongoing.

15 **CORONATION 6TH MAY 2023**

The Clerk suggested a post on Facebook to ask if any residents would like to form a committee for organising an event. It was agreed to write to the Chaddleworth Entertainment Committee to ask in the first instance if they are considering planning an event. **ACTION: Clerk**

16 **DEFIBRILLATOR TRAINING – SATURDAY 26TH NOVEMBER 2022**

The Clerk reported that no one had registered their interest yet. Three of the Councillors had said they would attend. If anyone would like to attend, please contact the Clerk.

17 **MEMORIAL GARDEN**

Due to losing shrubs in this summer's drought, it was agreed to spend the remaining £60 left in the budget from the kind donation left by the late Mr Ponsonby to spend on memorial garden.

18 **CLERK REPORTS**

Nothing more to report.

19 **COUNCILLORS REPORTS**

The issue with the parishes verges that need clearing out which are causing flooding was raised by Council. This is ongoing with West Berkshire Council. This led to a discussion of the parish carrying out the work privately from the precept as the parish experience these issues every year, and nothing appears to get cleared.

Cllr. McNamara reported that the Village Hall committee touched up the decoration following some damage from the jubilee event. The hall rent has been increased, which the Clerk reported has already been actioned.

Cllr. Mills reported that a local landowner asked if the parish council would consider contributing along with the landowner to provide aid towards a warm room initiative providing warmth, hot soup and tea/coffee to the residents suffering from the rising inflation costs. It was agreed the trustees of the Hardship Fund would hold a meeting to discuss this further once the Ibex team had been asked if they would consider running this initiative.

ACTION: Cllr. Wilson /Cllr. Murphy

It was reported that the public footpath is overgrown at Chapel Cottage. The Clerk will write to the owner. **ACTION: Clerk**

20 **MATTERS FOR FUTURE CONSIDERATION**

None.

21 **DATE OF NEXT MEETING**

The next meeting will be on Tuesday 10th January 2022 in the village hall at 7.30pm.

APPENDIX 1

Chaddleworth Parish Council

Budget 2023/2024

Receipts	BUDGET 2023-2024	Forecasted to 31.03.2023	Budget 2022/2023	ACTUAL 2021/2022
		£	£	
Precept		£ 19,500.00	£ 19,500	19500
Bank Interest		£ 0.31	£ -	0.68
Member Bid		£ -		2240
CIL funding		£ -	£ -	
Sundry		£ 196.80		250
VAT reclaim 2020/21		£ -		647.42
Total		£ 19,697.11	£ 19,500	22638.1

Payments		YTD £	Budget £	YTD
Salaries				
Salary	£	£ -	£ -	£
Pension				
General Office & Administration				
Clerk Expenses	£ 780.00	£ 780.00	£ 780.00	780
Councillor Expenses	£ 50.00	£ 12.20		8.5
Postage and Stationery	£ 100.00	£ 32.64	£ 80.00	138.56
Subscriptions and Training	£ 375.00	£ 123.31	£ 275.00	204.43
Parish Insurance	£ 500.00	£ 406.49	£ 450.00	425.16
Newsletter Printing	£ 1,150.00	£ 1,047.00	£ 1,150.00	1352.5
Hire of Halls	£ 300.00	£ 284.00	£ 276.00	276
Website hosting	£ 150.00	£ 13.49	£ 150.00	123.49
(New Item) Website	£ 1,000.00			65.45
Audit	£ 100.00	£ 50.00	£ 50.00	50
GDPR registration	£ 35.00	£ 35.00	£ 35.00	35
		£ -		
Open Spaces				
Churchyard Maintenance	£ 200.00	£ 200.00	£ 200.00	200
Field Rents	£ 300.00	£ 300.00	£ 300.00	300
Grass Cutting	£ 2,000.00	£ 1,579.96	£ 1,905.00	1535
Playground Inspection	£ 100.00	£ 72.95	£ 85.00	69.5
Playground Repairs	£ 1,000.00	£ 8.02	£ 1,000.00	
Dog/Litter Waste Bins	£ 595.00	£ 297.44	£ 500.00	297.11
Memorial Garden	£ 500.00	£ -	£ 500.00	834.37
				266.5
Grit Bins	£ 300.00	£ 80.00	£ 300.00	52.8
Village Repairs Budget	£ 1,000.00	£ -	£ 1,000.00	311.94
Donations	£ 1,630.00	£ 1,695.00	£ 1,610.00	1785
Jubilee		£ 722.71		
(New Item) CORONATION	£ 1,000.00			
By Elections	£ 1,500.00	£ -	£ 1,500.00	
VAT spend		£ 428.38	£ -	448.41

Sinking Funds	Budget		Budget	
Playground Capital Replacement Fund	£ 2,000.00		£ 2,000.00	
CIL			£ -	

Total in Playground Replacement Fund for 2022-2023	£ 7,000.00
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Tax Base and Band D Comparisons with Precept

Year	Band D Household per Month	Precept
2023-2024		
2022-2023	£ 8.63	£ 19,500.00
2021-2022	£ 8.17	£ 19,500.00
2020-2021	£ 7.00	£ 16,735.00