

## CHADDLEWORTH PARISH COUNCIL

Clerk to The Parish Council: Mr David Jennings  
Telephone Number: 07827 309401  
Email: [chaddleworth.pc@outlook.com](mailto:chaddleworth.pc@outlook.com)

### MINUTES

**Tuesday 2<sup>nd</sup> July 2024**, Chaddleworth Parish Council meeting held in Chaddleworth Village Hall, Upper End, Chaddleworth, RG20 7DY

**Councillors Present:** Cllr G. Beard, Cllr. K. Brady, Cllr. P. King, Cllr. S. McAllister-Lovelock, Cllr. A. Woodroffe.  
**Ward Member:** Cllr. Clive Hooker  
**Clerk:** Mr D Jennings  
**Members of the Public:** none

1. **APOLOGIES: Apologies were received from.**
2. **COUNCIL VACANCY:**
  - 2.1. Mr Piers King has applied to be a Chaddleworth Parish Councillor. The council **unanimously agreed** to accept this. Cllr. P. King duly appointed.
  - 2.2. One vacancy remains and is advertised.
3. **DECLARATIONS OF INTEREST ON AGENDA ITEMS: None.**
4. **MINUTES FROM PREVIOUS PARISH COUNCIL MEETINGS:** The minutes of the previous meetings held 7<sup>th</sup> May and 28<sup>th</sup> May 2024. were agreed by Councillors present and dully signed by Chair Cllr G. Beard.
5. **PUBLIC QUESTIONS:**

Ward Member Cllr. Clive Hooker updated on: activity, backlog and vacancy in West Berkshire Council planning and the status of the Local; Great Shefford flood alleviation scheme; noted the General Election
6. **PLANNING APPLICATIONS RECEIVED:**
  - 6.1. None.
  - 6.2. It was noted that the planning application 24/00458/HOUSE for Hillside Stud was refused.
  - 6.3. It was noted that the planning application 24/01107/PACOU for Barn To Rear Of Units 1 To 3 Purley Industrial Units Purley Farm is an application to determine if prior approval is required for a proposed (change of use to class E (g) with associated operational development) and Chaddleworth Parish Council has not received a consultation request for this. A member of the public has contacted The Council about this application. The Council is disappointed that neither the landowner nor the land agent has approached the Parish Council to discuss their plans. The application has little information and does not cover impacts may result from the change of use and would prefer to have the opportunity to be better engaged in the application as it progresses.

7. **FINANCE:** The regular Statement of Accounts since last ordinary meeting was reviewed  
 7.1. Statement of Accounts to end June 2024:

<b>Statement of Accounts</b>			
<b>Payment and Receipts May 2024 to-date</b>			
	Payments brought forward from previous statement		£ -
	Receipts brought forward from previous statement		£ -
<b>Payments</b>			
<b>Date</b>	<b>Description</b>	<b>Transaction Type</b>	<b>Amount</b>
28 May 24	MRS ANDERSON CHADDLEWORTH PARIS	Standing Order	£ 20.00
28 May 24	MR DAVID JENNINGS CPC CLERK SALARY	Standing Order	£ 433.42
21 Jun 24	HAMPSHIRE ASSOCIATION OF LOCAL COU INV-0524	Outward Faster Payment	£ 121.34
21 Jun 24	Clear Insurance Management Ltd LCO02603	Outward Faster Payment	£ 440.99
21 Jun 24	SCOFELL COMMERCIAL LANDSCAPES INVOICE 33145	Outward Faster Payment	£ 245.84
21 Jun 24	WEST BERKSHIRE DISTRICT INVOICE 595964	Outward Faster Payment	£ 120.80
21 Jun 24	THE ALPHA XPERIENCE Inv 00013573	Outward Faster Payment	£ 132.65
25 Jun 24	MRS ANDERSON CHADDLEWORTH PARIS	Standing Order	£ 20.00
25 Jun 24	MR DAVID JENNINGS CPC CLERK SALARY	Standing Order	£ 433.42
26 Jun 24	SCOFELL COMMERCIAL LANDSCAPES INVOICE 33368	Outward Faster Payment	£ 245.84
Total			<b>£ 2,214.30</b>
<b>Receipts</b>			
Total			<b>£ -</b>
<b>Financial Position to date</b>			
	Balance carried forward 31 Mar 24		£ 26,590.29
	Income for year 24-25 to date.		£ -
	Less payments for year 24-25 to date		£ 2,214.30
Total			<b>£ 24,375.99</b>
<b>Projected Year End 2024/2025</b>			
	Opening balance		£ 26,590.29
	Add forecasted Income for year 24-25		£ 19,000.00
	Less forecasted payments		£ 22,329.00
	Forecasted year end balance		<b>£ 23,261.29</b>
<b>David Jennings</b>			
	Clerk/Responsible Financial Officer		
	02 Jul 24		

7.2. The Budget vs Expenditure for year 2024-2025 to date was reviewed:

<b>Chaddleworth Parish Council</b>					
<b>Expenditure vs Budget 2024/2025</b>					
<b>Receipts</b>	<b>To Date</b>	<b>Budget 2024/2025</b>	<b>%</b>	<b>Delta</b>	
	<b>£</b>	<b>£</b>			
Precept	£ 9,500.00	£ 19,000.00	50%		
Bank Interest					
Member Bid					
CIL funding					
Sundry					
VAT reclaim 2024/25					
<b>Total</b>	<b>£ 9,500.00</b>	<b>£ 19,000.00</b>	<b>50%</b>	<b>-£</b>	<b>9,500</b>
<b>Payments</b>					
	<b>To Date</b>	<b>Budget 2024/2025</b>			
	<b>£</b>	<b>£</b>			
<b>Salaries</b>					
Salary	£ 1,300.26	£ 5,320.00	24%		
Pension	£ -	£ -			
<b>Sub-total</b>	<b>£ 1,300.26</b>	<b>£ 5,320.00</b>	<b>24%</b>		
<b>General Office &amp; Administration</b>					
Clerk Expenses	£ -	£ 780.00	0%		
Councillor Expenses	£ -	£ 50.00	0%		
Postage and Stationery	£ -	£ 100.00	0%		
Subscriptions and Training	£ 121.34	£ 400.00	30%		
Parish Insurance	£ 440.99	£ 500.00	88%		
Newsletter Printing	£ 265.30	£ 1,150.00	23%		
Hire of Halls	£ 25.00	£ 200.00	13%		
Website Hosting	£ -	£ 150.00	0%		
(New Item) Website Refresh	£ -				
Audit	£ -	£ 100.00	0%		
GDPR registration	£ -	£ 35.00	0%		
<b>Sub-total</b>	<b>£ 852.63</b>	<b>£ 3,465.00</b>	<b>25%</b>		
<b>Open Spaces</b>					
Churchyard Maintenance	£ -	£ 200.00	0%		
Field Rents	£ 300.00	£ 300.00	100%		
Grass Cutting & Roadside Maintenance	£ -	£ 4,000.00	0%		
Playground Inspection	£ -	£ 100.00	0%		
Playground Repairs	£ -	£ 2,000.00	0%		
Dog/Litter Waste Bins	£ 357.71	£ 650.00	55%		
Memorial Garden	£ -	£ 500.00	0%		
Grit Bins	£ -	£ 300.00	0%		
Village Repairs Budget	£ -	£ 1,000.00	0%		
Defibrillator	£ -	£ 364.00	0%		
<b>Sub-total</b>	<b>£ 657.71</b>	<b>£ 9,414.00</b>	<b>7%</b>		
Donations	£ -	£ 1,630.00	0%		
D-Day 80th	£ -	£ 1,000.00	0%		
Neighbourhood Plan	£ -	£ 1,500.00			
By Elections	£ -			New	
		£ -			
<b>Total</b>	<b>£ 2,810.60</b>	<b>£ 22,329.00</b>	<b>13%</b>	<b>-£</b>	<b>19,518</b>
<b>Sinking Funds</b>					
	<b>To Date</b>	<b>Budget</b>			
	<b>£</b>	<b>£</b>			
Playground Capital Replacement Fund		£ 2,000.00	0%		
CIL	£ -	£ -			

7.3. It was noted that Website renewal invoices have reached Cllr. K. Brady but not the Clerk. The Clerk will investigate.

8. **CLLR. G. STANLEY MEMORIAL**: The council **unanimously agreed** to this and the Clerk will contact the landowner for permission.
9. **NEIGHBOURHOOD PLAN**: The Council discussed this further, the drafting that is needed, the cost which may be entailed, the ideal to make this span until 2038 and cover possibly windfall smaller site(s). Cllr. P. King kindly volunteered to look into this further and the Clerk will relay information to hand to support this including the CCB Rural Housing Needs project.
10. **ROADSIDE MAINTENANCE**: No specific issues were noted by the council. Ward Member Cllr. Clive Hooker noted that West Berkshire Council has a new 'grips man' and provided contact information.
11. **COUNCILLOR'S REPORTS**:  
Cllr. A. Woodroffe reported that the Downland Patient Participation Group (PPG) will meet 18<sup>th</sup> July.  
Cllr. S. McAllister-Lovelock reported from the latest Saunders Wynn And Coventry Educational Foundation meeting, the status of footpaths currently including past Waylands, that Ben has been contacted about the Playground fence and tunnel.  
Cllr. G. Beard reported from the recent successful parish events including the D-Dy beacon, cricket and fete for which the weather was kind and with 50% of profits going to Help for Heros charity and also the Open Gardens which was very well attended and appreciated.
12. **CLERK REPORT**
  - 12.1. Budgeted Donations: Welford Associates have requested the budgeted donation of £250 towards the Glenn Miller Close playground upkeep and the Council **unanimously agreed** to providing this. The budgeted donation of £250 towards Newbury Library was discussed and it was noted this was last made by cheque. The Clerk will contact them to renew our support and obtain BACs details. The other budgeted donations to the Downland Volunteer Group, the Royal British Legion and Chaddleworth Village Hall to follow in due course.
  - 12.2. The Parish Notice Board (opposite the Ibex Inn) has been cleaned and information refreshed including the Thames Valley Police notice following PCSO Sally Joyce's attendance at the Chaddleworth Fete. The Chaddleworth Village Hall notice board has been similarly updated.
  - 12.3. It is noted that the salt bin in Glenn Miller Close should also be kept filled when these are attended to later in the year.
13. **MATTERS FOR FUTURE CONSIDERATION**: None
14. **DATE OF NEXT MEETING**: the next planned meeting is the Ordinary Meeting to be held Tuesday 3<sup>rd</sup> September at 7:30pm in Chaddleworth Village Hall.